



MINISTRY OF AGRICULTURE, LIVESTOCK, FISHERIES AND COOPERATIVES
STATE DEPARTMENT FOR LIVESTOCK

EXPRESSIONS OF INTEREST (EOI) FOR VARIOUS CONSULTANCIES

(Consulting Services – Quality-and-Cost Based Selection - QCBS)

S/No.	REFERENCE NUMBER	ASSIGNMENT
1.	MOALF&C/SDL/DLPR&R/EOI/02/2021-2022	Consultancy Services to develop the Livestock Research Agenda for Kenya
2.	MOALF&C/SDL/DLPR&R/EOI/03/2021-2022	Consultancy Services to provide Technical and Logistical Support to the Household Baseline Data Collection for Livestock Resources on the Livestock Masterplan
3.	MOALF&C/SDL/DLPR&R/EOI/04/2021-2022	Consultancy Services to provide Technical and Logistical Support to the Baseline Data Collection for Ward Level Livestock Sector Investments and Infrastructure in the Development of the Livestock Master Plan
SUBMISSION DATE: 29th NOVEMBER, 2021		

A. INVITATION

1. The state Department for Livestock now invites eligible consulting firms to provide the above Consultancy Services as per respective TORs attached.
2. Detailed Scope of works, Terms of Reference (TORs) and Evaluation Criteria for each Expression of Interest (EOI) has been attached.
3. Interested firms must provide information demonstrating that they have the required qualifications and relevant experience to perform the services for the respective EOI they choose to participate in.
4. Consulting firms may associate themselves with other consultants/firms to enhance their qualifications. The form of association must be clearly indicated .
5. A consulting firm is free to participate in all the three (3) EOIs above, however submission of two or more proposals in an individual assignment/EOI shall not be permitted.

B. THE SHORTLISTING REQUIREMENTS/CRITERIA

I. MANDATORY REQUIREMENTS

1. Submission Letter of the expression of Interest for each assignment. All Expressions of interest **MUST** be delivered in written English language.
2. Eligibility and legal documents i) *Certificate of Registration/Incorporation*, ii) *CR12 and/or CR13*, iii) *Copies of identification documents - National Identification cards or Passports for all Directors*, iv) *Power of Attorney* v) *Joint venture agreement/ teaming agreement for sub consultants, Joint venture etc* vi) *Valid Single Business Permit*, vii) *Valid Tax compliance certificate.*
(all Joint venture Partners/consortia, all sub consultancy firm to comply)
3. Dully filled and signed Confidential Business Question (Form S33)

4. List of key experts and their qualifications as per TORs
5. All pages of the documents must properly be serialized/paginated.
6. A consultant will be selected in accordance with Quality Cost Based Selection method (QCBS)

II. SPECIFIC REQUIREMENTS

As per respective TORs (ANNEX 1-3)
Evaluation Criteria (ANNEX 4-6)

III. SUBMISSION OF DOCUMENTS

1. Submitted documents should be clearly marked with the name of the EOI/Consultancy Services, Tender Number and addressed to:

**The Principal Secretary,
State Department for Livestock,
P.O. Box 34188-00100
NAIROBI**

and be deposited in the Tender box clearly marked 'State Department for Livestock' located at Kilimo House Main reception; Ground floor, Cathedral road, Nairobi on 29th November, 2021 at 11.00 a.m. East African Time.

2. Electronic submission **SHALL NOT** be accepted
3. Further information may be obtained at the address below:
Head of Supply Chain Management Services, State Department for Livestock, Kilimo House Second (2nd) Floor, Room 2-28 during official working hours: between 8.00am and 5.00pm Kenyan Time, Monday to Friday except lunch time (1.00pm to 2.00pm) and all Public holidays.

Head of Supply Chain Management Services

FOR: PRINCIPAL SECRETARY