



REPUBLIC OF KENYA



MINISTRY OF AGRICULTURE AND LIVESTOCK DEVELOPMENT
STATE DEPARTMENT FOR LIVESTOCK DEVELOPMENT
KENYA LIVESTOCK COMMERCIALIZATION PROJECT (KeLCoP)

SPECIFIC PROCUREMENT NOTICE (SPN)

TENDER REF: MOA&LD/SDL/KELCOP/NCB/02/2022/2023
TENDER NAME: PROVISION OF GROUP MEDICAL COVER SERVICES FOR KENYA LIVESTOCK COMMERCIALIZATION PROJECT STAFF

Date: 8th November 2022

- 1.1 The Government of Kenya (GoK) through the National Treasury has received financing from the International Fund for Agricultural Development (IFAD) and intends to apply a part of the proceeds of the financing to this purchase. The use of any IFAD financing shall be subject to IFAD's approval, pursuant to the terms and conditions of the financing agreement, as well as IFAD's rules, policies and procedures. IFAD and its officials, agents and employees shall be held harmless from and against all suits, proceedings, claims, demands, losses and liability of any kind or nature brought by any party in connection with Kenya Livestock Commercialization Project (KeLCoP) under the State Department for Livestock Development.
- 1.2 The Kenya Livestock Commercialization Project (KeLCoP) is a six-year project jointly funded by; Government of Kenya (GOK), International Fund for Agricultural Development (IFAD), Heifer International, Participating Financial Institutions (PFI) and Beneficiary communities. The Project came into force on 05 March 2021 with a Completion date of 31 March 2027 and Loan Closing date of 30 September 2027. The Project Goal is to contribute to the Government's agriculture transformation Agenda of increasing rural small-scale farmers' incomes, food and nutrition security. The development objective is to increase incomes of 110,000 poor livestock and pastoralist households, especially youth and women, in an environmentally friendly manner, in selected project areas of the 10 participating counties. The Project areas are Semi-Arid counties (Elgeyo Marakwet and Baringo), Arid counties (Marsabit and Samburu) and other areas are Busia, Bungoma, Kakamega, Siaya, Nakuru and Trans Nzoia.
- 1.3 This invitation for bids (IFB) follows the general procurement notice that appeared in The People Daily newspaper(MyGov Publication) on 20th September 2022, on the IFAD website and on the United Nations Development Business website (UNDB) on 27th September 2022.
- 1.4 The Kenya Livestock Commercialization Project now invites sealed tenders from eligible insurance Underwriters licensed by the Insurance Regulatory Authority for the Provision Of Group Medical Insurance Cover for the Project staff. More details on this service are provided in the schedule of requirements in the bidding document.
- 1.5 Bidding will be conducted using the National Competitive Bidding (NCB) method, the evaluation procedure for which is described in this bidding document, in accordance with the IFAD

- Procurement Handbook which is provided at www.ifad.org/project-procurement and Public Procurement and Asset Disposal Act 2015 and attendant Regulations. The NCB process, as described, will include a review and verification of qualifications and past performance, including a reference check, prior to the contract award.
- 1.6 Bidders interested in submitting a bid may purchase the bidding document against payment of a non-refundable fee of **Kenya Shillings one thousand(Kshs 1000.00)** in cash or Banker's Cheque, payable to the address given below, before the tender closing date and within working hours (**8.30 am to 4.30 pm on Mondays to Fridays, except on public holidays**) for hard Copies.
 - 1.7 Tender documents may be viewed and obtained electronically from the Website www.kilimo@go.ke, www.ppip@go.ke and www.kelcop.or.ke. Tender documents obtained electronically will be **free of charge**.
 - 1.8 Bidders who obtain the tender documents electronically must forward their particulars immediately to pmcu@kelcop.or.ke to facilitate any updates, further clarification or addendum regarding the tender document.
 - 1.9 Prices quoted should be net inclusive of all taxes, and delivery costs, must be in Kenya Shillings and shall remain valid for **140 days** from the closing date of the tender.
 - 1.10 Tenders must be accompanied by Tender security of **Kenya Shillings One Hundred and Fifty Thousand (150,000.00)** in form of a bank guarantee from a reputable bank or approved insurance company by PPRA and valid **for 30days** beyond tender validity as specified in the tender data sheet
 - 1.11 The tender must be delivered in plain sealed envelope clearly marked in the manner specified in the tender data sheet and delivered to the address below on or before **9th December 2022 at 11.00 am**.
 - 1.12 The Tenderer shall **chronologically serialize/Paginate** all pages of the tender document submitted.
 - 1.13 Electronic Tenders **WILL NOT** be permitted.
 - 1.14 Tenders will be opened immediately after the deadline date and time specified above. Tenders will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend at the address below.
 - 1.15 Late tenders will not be accepted under any circumstance and will be returned unopened at the written request and cost of the bidder.

Yours sincerely,

Project Coordinator

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For: Principal Secretary, State Department for Livestock Development