



**MINISTRY OF AGRICULTURE AND LIVESTOCK DEVELOPMENT  
STATE DEPARTMENT FOR LIVESTOCK DEVELOPMENT  
KENYA LIVESTOCK COMMERCIALIZATION PROJECT (KeLCoP)**

**Date: 13<sup>th</sup> February 2024**

**CLARIFICATION NUMBER 1- SUPPLY, INSTALLATION, TESTING  
AND COMMISSIONING OF HUMAN RESOURCE PAYROLL SYSTEM**

The following relates to the clarifications sought by the bidders:-

- 1. Please indicate the number of employees at the organization.**

RESPONSE : 25

- 2. You requested a backup facility, does that mean that the organization would be inclined towards a cloud system that offers daily backup and security for the system?**

RESPONSE: Not really, the system will be hosted on our server, and backups of the system will be taken by the ICT person periodically. The system should have an option where the ICT officer can backup the data in the system and at the same time restore it from a previous backup.

- 3. Please advise if you have time and attendance devices at the organization.**

RESPONSE: No, we do not, you may advise us on your preferred clocking in/out system.

The bid opening date still remains **7<sup>th</sup> March 2024, 1100 hours at Project Management and Coordination unit , Nakuru** Yours sincerely,

**Project Coordinator**  
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**For: Principal Secretary, State Department for Livestock Development**