



REPUBLIC OF KENYA

**MINISTRY OF AGRICULTURE AND LIVESTOCK DEVELOPMENT
STATE DEPARTMENT FOR LIVESTOCK DEVELOPMENT**

REQUEST EXPRESSIONS OF INTEREST (EOI)

QUALIFICATION AND EVALUATION CRITERIA

REF.NO. TENDER NO. MOALD/SDLD/DLPR&R/ONT/REOI/16/2023-2024

ASSIGNMENT: Consultancy Services to Support Data Analysis and Management on Livestock Infrastructure & Resources for the 47 Counties in the Development of the Livestock Masterplan.

I. MANDATORY REQUIREMENTS

1. Submission Letter of the Request for Expression of Interest and MUST be delivered in written English language signed and stamped
 2. Eligibility and legal documents
 - i) Certificate of Registration/Incorporation
 - ii) CR12 and/or CR13
 - iii) Copies of identification documents - National Identification cards or Passports for all Directors
 - iv) Power of Attorney (must be authorized by all the parties if in the joint venture)
 - v) Agreement/ teaming agreement for sub consultants and JV (applicable to firm that opt JV)
 - vi) Valid Tax compliance certificate.
 3. Dully filled and signed Confidential Business Question (Form S33)
 4. List of key experts and their qualifications as per TORs
 5. All pages of the documents must properly be serialized/ paginated.
 6. Number of years a firm has been in existence-minimum 5years as per the TOR
- Any consultant who does not meet the mandatory requirements shall not be shortlisted**

EVALUATION CRITERIA – RFEOI

II. SPECIFIC REQUIREMENTS

Item	Criteria	Points
For specific experience, evidence shall include successful experience in the execution of assignments of a similar nature and scope.		
A.	Firm experience	20 Marks
(i)	Number of assignments in data collection, analysis, and management (Attach Evidence either- LPO/LSO /Contract) -(Maximum -10Marks) a. Three (3No) Assignments 8Marks b. Five (5 No) Assignments 10Marks	
(ii)	Relevant Experience of the Firm -(Maximum -10Marks) a. Livestock Sector 10Marks b. Agricultural Sector 5Marks c. Other Sectors 3 Marks	
B.	Understanding the TOR	35 Marks
(i)	Provide Proposed Methodology	30 Marks
(ii)	Activity Work Schedule	5 Marks
C.	The firm should have following Experts	40 Marks
(i)	ICT Data Analysis Expert- (Maximum -20Marks) Academic Qualifications in Relevant Field (Maximum -15Marks) i. Two(2No) Degree and Above 15Marks ii. One(1No) Degree 7Marks Experience 10 years (Maximum -5Marks) i. Ten(10No) years 2Marks ii. Above Ten(10No) Years 5 Marks	

EVALUATION CRITERIA – RFEOI

(ii)	Livestock Expert - Academic Qualifications in Relevant Field (<i>Maximum -15Marks</i>)	<i>(Maximum -20Marks)</i>
	<ul style="list-style-type: none"> i. Two(2No) Degree and above 15Marks ii. One(1No) Degree 7Marks <ul style="list-style-type: none"> a. Experience 10 years - (<i>Maximum -5Marks</i>) <ul style="list-style-type: none"> i. Ten(10No) Years 2 Marks ii. Above 10 Years 5 Marks 	
(iii)	Any other relevant Qualifications of the expert as per TOR (<i>Maximum -5Marks</i>) <ul style="list-style-type: none"> i. Three (3 No) Relevant Qualifications and above 5 Marks ii. Two (2 No) Relevant Qualifications 2 Marks iii. One (1No) Qualifications 1Mark 	5Marks
TOTAL SCORE		100
MINIMUM SCORE		70

A consultant will be selected in accordance with Quality Cost Based Selection method (QCBS)