



## **1. NATIONAL AND COUNTY GOVERNMENTS PROTOCOLS DURING THE CORONA VIRUS PANDEMIC**

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### **Guidelines for Sausage Manufacturers and Mobile Sausage Vendors**

The global outbreak of Corona virus (COVID 19) has affected the operations of key actors involved in the sale of processed foods including sausages. To facilitate their operations and minimize cases of propagating COVID19 among their clients, sausage suppliers and vendors are required to adhere to the following;

#### **Role of sausage supplier**

- Establish and maintain a register of the vendors and their location
- Provide a letter of contract to the vendor
- Ensure vendors operate using a branded trolley
- Sensitize the vendors on requirements to ensure they do not contract or spread COVID 19 to their customers
- Monitor the vendors to ensure they comply with these guidelines
- Maintain a monitoring report file available to government monitoring team on demand
- All workers involved in preparation and supply of sausages be subjected to regular health examination to confirm their corona virus infection status
- Sausage manufacturers should ensure strict enforcement of relevant guidelines by Ministry of Health on COVID 19 management along the supply chain.

#### **Role of vendors**

- Vendors should obtain the necessary certification(s) from respective County Governments for their operations.
- Wear mask and clean protective clothing at all times (gloves, headgear, white coat)
- Use tongs for handling the sausages
- Pack the sausages in hygienic paper bags provided for that purpose by supplier
- Have hand washing water and soap or alcohol based sanitizer.

- Disinfect their trolleys before and after operations to ensure quality and safety of food items
- Ensure physical distancing between the vendors and their customers of at least 1.5 metres.
- Display notice for clients to sanitize or wash hands and keep distance while being served
- Ensure they sell only to consumers wearing masks.
- Vendors should ensure that no consumption is done within their trading premises (sales should be on take away basis)
- Vendors to encourage their customers to use mobile money transactions
- All other guidelines issued by the Ministry of Health on COVID 19 management must be adhered to during preparation and sale of sausages (Annex I).

## **ANNEX I: MINISTRY OF HEALTH GUIDELINES ON COVID-19 MANAGEMENT**

Considering that the COVID-19 disease has now been classified as a pandemic, the Country is taking precautionary measures and all Kenyans should observe the following:

- i. Regularly and thoroughly wash your hands with soap and water, or use alcohol-based hand sanitizer.
- ii. Maintain a distance of at least 1 meter (5 feet) between yourself and anyone who is coughing or sneezing.
- iii. Persons with a cough or sneezing should stay home or keep a social distance, but avoid mixing with others in a crowd.
- iv. Maintain good respiratory hygiene by covering your mouth and nose while coughing and sneezing with a handkerchief, tissue, or into flexed elbow.
- v. Stay at home if you feel unwell with symptoms like fever, cough and difficulty in breathing.
- vi. Suspend all public gatherings, meetings, religious crusades games events etc.
- vii. Suspend all inter – school events, but keep schools open.
- viii. Public transport providers are directed to provide hand sanitizers for their clients and regular cleaning of the vehicles. Matatus should carry the required passengers to maintain social distance, provide sanitizers and their vehicles should be disinfected regularly.
- ix. Temporary suspension of prison visits for the next 30 days.
- x. Kenyans must not abuse social media platforms or indulge in spreading misinformation that can cause fear and panic.
- xi. Travel restrictions outside the country unless absolutely necessary and no travel to disease epicenter countries.
- xii. All persons visiting public places such as supermarkets, open air markets, public transport should at all times wear a face mask to reduce the chances of transmission of the virus.
- xiii. Utilize the call line facility number 719 to report on any cases regarding the disease and \*719# to receive the correct messages.

## **2. NATIONAL AND COUNTY GOVERNMENTS PROTOCOLS DURING THE CORONA VIRUS PANDEMIC**

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### **Protocols and Guidelines for Fish Transporters/Traders.**

The global outbreak of Corona virus (COVID 19) has raised concerns regarding the operations of key actors involved in handling and sale of fish and fishery products. To facilitate their operations and minimize cases of propagating COVID19 among their clients, all actors in the fish value chain are required to adhere to the following;

1. Fish traders are encouraged to use courier services for delivery of fish and fishery products to the markets.
2. All fish transporters should provide medical certificates from the Ministry of Health certifying that they are COVID-19 free before being licensed.
3. National and County Governments to create awareness for fish transport operators to fumigate and sanitize trucks and fish packaging materials used for fish distribution in accordance with existing Ministry of Health regulations and East African Community Guidelines on free movement of goods.
4. County Governments to consider waiving cess charged on road blocks & erected barriers to ease transportation to reduce the cost of fish and fish products.
5. Fish transporters should ensure that fresh fish is transported in refrigerated vehicles or packed in cooler boxes with acceptable ratio of ice flakes and to maintain proper hygiene to prevent spoilage and contamination
6. Dry fish should be transported in well covered vehicles to avoid contamination and should be free from any moisture content.
7. Transportation of live fish should be in the prescribed packaging materials with proper oxygen levels in well covered vehicles.
8. Vehicles used to transport fish should have the necessary NTSA requirements and proper documentation for fish products e.g. delivery order, invoice etc
9. Fish transporters should ensure that vehicle route and market destination is documented to avoid diversions to unintended destinations
10. Fish transporters should ensure that the vehicle(s) carry only fish and fishery products to avoid commingling with other products which can act as a source of contamination.

11. All fish traders and transporters must make applications to the County Directors of Fisheries using the attached format in respective Counties.
12. All the guidelines issued by Ministry of Health on COVID 19 must be adhered to.

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- iii. Persons with a cough or sneezing should stay home or keep a social distance, but avoid mixing with others in a crowd.
- iv. Maintain good respiratory hygiene by covering your mouth and nose while coughing and sneezing with a handkerchief, tissue, or into flexed elbow.
- v. Stay at home if you feel unwell with symptoms like fever, cough and difficulty in breathing.
- vi. Suspend all public gatherings, meetings, religious crusades games events etc.
- vii. Suspend all inter – school events, but keep schools open.
- viii. Public transport providers are directed to provide hand sanitizers for their clients and regular cleaning of the vehicles. Matatus should carry the required passengers to maintain social distance, provide sanitizers and their vehicles should be disinfected regularly.
- ix. Temporary suspension of prison visits for the next 30 days.
- x. Kenyans must not abuse social media platforms or indulge in spreading misinformation that can cause fear and panic.
- xi. Travel restrictions outside the country unless absolutely necessary and no travel to disease epicenter countries.
- xii. All persons visiting public places such as supermarkets, open air markets, public transport should at all times wear a face mask to reduce the chances of transmission of the virus.

xiii. Utilize the call line facility number 719 to report on any cases regarding the disease and \*719# to receive the correct messages.

SCHEDULE  
1

**FORM I**

I.....(Full name) of National Identity Card number .....and telephone number.....

hereby certify that our employees named below provides service being a service exempted under rule 4(1) of the Public Health (COVID-19 Restriction of Movement of Persons and Related Measures) Rules, 2020.

**1. Full name of employee**

(driver).....

. National Identity Card

number.....

Residential area and details (Estate, location, street)

.....

Telephone number

.....

Assigned motor vehicle's registration number.....

Origin and destination of the vehicle from .....to .....

Nature of fish and fishery products (e,g Tilapia/ Nile perch/Omena/Live fish.....

**2. Accompanying personnel**

a) Full name of employee.....

. National Identity Card number.....

Residential area and details (Estate, location, street).....

Telephone number .....

Assigned motor vehicle's registration number.....

b) Full name of employee .....

. National Identity Card number .....

Residential area and details (Estate, location,  
street)..... Telephone  
number .....

Assigned motor vehicle's registration number .....

c) Full name of employee.....

National Identity Card number .....

Residential area and details (Estate, location, street.....

Telephone number.....

Assigned motor vehicle's registration number.....

Signed at.....on this.....day of.....2020

Institution/Business/Entity.....

Physical address.....

Postal address.....

Office telephone number.....

Signature of Authorized officer.....

Official stamp of Institution

### **3. NATIONAL AND COUNTY GOVERNMENTS PROTOCOLS DURING THE CORONA VIRUS PANDEMIC**

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#### **Protocols and Guidelines for Farmers Intending to Travel from a Restricted Area.**

The global outbreak of Corona virus (COVID 19) has raised concerns regarding the operations of farmers who carry out food production activities outside their resident county. Farmers who reside in areas where cessation of movement has been declared as per the Legal Notice No 50 are unable to visit their farms and genuinely require assistance. The guidelines for farmers disseminated earlier did not anticipate this emerging problem. To facilitate their operations and minimize cases of propagating COVID-19 among their clients, the following protocols and guidelines have been developed to assist in clearing farmers intending to leave the restricted areas for agricultural purposes. The farmers should adhere to the following;

1. The farmer should provide proof of ownership of a farm or agricultural enterprises from the county where he is carrying out his/her operations. Such proof can be in form of title deeds, lease agreements or a letter from the nearest agriculture office or National Government Administration office.
2. The farmer should be tested and issued with a certificate of clearance from the Ministry of Health that he/she is COVID 19 free.
3. The farmer should submit the Ministry of Health clearance and an application letter to the nearest National Police Service station commander and obtain clearance for travel to the intended destination.
4. The application letter (2 copies) should specify; farm location, nature of enterprise, purpose of the visit, means of transport during the journey and the duration of stay.
5. The farmer should maintain a list of people contacted outside the restricted area
6. The farmer should ensure that all the Ministry of Health guidelines on management of COVID -19 are adhered to during the journey and when carrying out the farm operations.

**FORM: Guidelines and protocols for clearing farmers intending to leave the restricted areas for agricultural purposes.**

1. Must apply for clearance to the relevant authority
2. The relevant authority to get confirmation from the farmers' county of residence of the status of the existence and status of the farm (based on proposed template)
3. The farmer to be tested and provide a certificate of clearance from the Ministry of Health that he is COVID 19 free.
4. The number of days to be clearly stated in the special clearance form.

**PROPOSED TEMPLATE**

To: .....

RE: SPECIAL TRAVEL PASS FOR ..... ID NO.....FROM  
..... TO .....

This is to bring to your attention that the bearer of this letter is the owner of  
..... based in.....and the details are as follows;

- Company name:
- Director:
- Travel day .....
- Travel back: .....
- Vehicle No.....

The bearer of this letter has officially written to our institution requesting a special consideration to allow him travel from ..... to .....to urgently streamline company logistical and managerial operations. These include payments of salaries, creditors, suppliers, graders, packers, drivers, delivery of inputs, clearing export consignments and facilitating all the operations. **(State reason for travel)**

Kindly accord them necessary support

.....

Authorizing person &Signature

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- iii. Persons with a cough or sneezing should stay home or keep a social distance, but avoid mixing with others in a crowd.
- iv. Maintain good respiratory hygiene by covering your mouth and nose while coughing and sneezing with a handkerchief, tissue, or into flexed elbow.
- v. Stay at home if you feel unwell with symptoms like fever, cough and difficulty in breathing.
- vi. Suspend all public gatherings, meetings, religious crusades games events etc.
- vii. Suspend all inter – school events, but keep schools open.
- viii. Public transport providers are directed to provide hand sanitizers for their clients and regular cleaning of the vehicles. Matatus should carry the required passengers to maintain social distance, provide sanitizers and their vehicles should be disinfected regularly.
- ix. Temporary suspension of prison visits for the next 30 days.
- x. Kenyans must not abuse social media platforms or indulge in spreading misinformation that can cause fear and panic.
- xi. Travel restrictions outside the country unless absolutely necessary and no travel to disease epicenter countries.
- xii. All persons visiting public places such as supermarkets, open air markets, public transport should at all times wear a face mask to reduce the chances of transmission of the virus.
- xiii. Utilize the call line facility number 719 to report on any cases regarding the disease and \*719# to receive the correct messages.

## **4. NATIONAL AND COUNTY GOVERNMENTS MARKET PROTOCOLS DURING THE CORONA VIRUS PANDEMIC**

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### **Protocols and Guidelines for Transportation of Live Animals**

#### **Introduction**

The global outbreak of Corona virus (COVID 19) has raised concerns regarding the likely impact on regional and national food supply chains. In response, the Country has set measures to limit factors that may exacerbate the spread of the COVID-19 virus. To address the emerging food security concerns, there is need to manage the food supply chain by ensuring availability, accessibility and affordability of safe, adequate and nutritious food for all Citizens. The food supply chain in the country consists of players in input provision, production, trade, processing, transport, logistics, handling and consumption. Key institutions involved in management of the food supply chain are;

- Input suppliers (distributors and agro-vets)
- Livestock producers
- Livestock producer and marketing organizations
- Community food storage facilities
- Government food storage facilities
- Food and feed processors
- Livestock transporters
- Livestock markets
- County Governments
- National Government ministries, departments& agencies
- Major retailers and supermarkets
- Food supply chain service providers
- Development Partners & NGOs

To minimize interruptions within the food supply chain, the following protocols and guidelines have been developed to facilitate operations within the food supply chain. County Governments can domesticate the protocols and guidelines for implementation.

## **PROTOCOLS AND GUIDELINES FOR FOOD AND LIVE ANIMAL TRANSPORTERS**

13. Live animal transporters purchasing animals from markets or seeking movement permit from the Veterinary office to register with County governments (no charge registration).
14. Transport operators to sanitize trucks and use recommended food grade packaging materials in accordance with existing Ministry of Health regulations and East African Community Guidelines on free movement of goods.
15. To ease transportation and reduce the cost of food, County Governments to consider waiving Cess charged on road blocks & erected barriers.
16. Transporters to create awareness for motorcycles, animal draught power & hand carts operators to observe hygiene including sanitizing personnel & equipment used in food handling and transportation.
17. Commercial transporters to ensure screening of the cargo crew from the point of departure or in designated screening points along the transit routes.
18. Transporters to ensure that livestock and poultry is transported in approved transport vehicles, according to existing livestock movement regulations and owners should observe conditions for sanitization.
19. Transporters to ensure that vehicles used to transport food commodities have the necessary National Transport & Safety Authority requirements and proper documentation for food commodities e.g. delivery order, invoice etc
20. Commercial transporters should ensure that vehicle route and market destination is documented to avoid diversions to unintended destinations
21. Commercial transporters should ensure that the vehicles carry only one type of food commodity to avoid commingling of food products which can act as a source of contamination.
22. All the guidelines issued by Ministry of Health on COVID 19 must be adhered to.

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## **Annex II: East African Guidelines of Free Movement of Cargo**

The Guidelines are to facilitate the movement of cargo across official border points as follows:

- 1.1. Fumigation of all containers and trucks at point of departure in line with Ministry of health existing directives.
- 1.2. Monitoring of Cargo Crew moving cargo across the border -
  - a) All trucks to have a maximum of two (2) cargo crew consisting of the Driver and the Loader.
  - b) Designating Government recommended hotels/ Lodges within designated trading centers along the transit route for the Cargo Crew.
  - c) Fumigation of Designated hotels/ Lodges and its environments.
  - d) Provision of sanitizers, disinfectant and clean water to enhance hygiene.
  - e) Screening of the Cargo crew from the point of departure, designated screening points along the transit route and point of exit by Port Health officials or such other designated officials.
  - f) To address the fourteen (14) day quarantine requirement and facilitate a quick turn-around of the Cargo crew, designate hotel destinations in other countries.
- 1.3. Designation of fuel collection points from Kenya to other countries destinations shall be limited to Kisumu and Eldoret fuel depots.
- 1.4. Ensure Twenty-Four (24) hours operations at all official border points and enhance resources of the Agencies at the borders for increased efficiency. Where possible, agencies are encouraged to undertake advance processing and clearance of cargo.
- 1.5. In collaboration with the private sector, ensure training of cargo crew on safety precautions to be taken to avoid any spread of Corona (COVID 19), self- monitoring of symptoms and reporting mechanisms.
- 1.6. Enhance information dissemination strategies on Corona (COVID 19) through various media platforms.
- 1.7. Ensure strict enforcement of relevant Health Declarations by Ministry of Health especially for COVID 19 at all official border points.