



REPUBLIC OF KENYA  
MINISTRY OF AGRICULTURE, LIVESTOCK, FISHERIES AND COOPERATIVES  
STATE DEPARTMENT FOR LIVESTOCK  
EXPRESSIONS OF INTEREST (EOI)

**QUALIFICATION AND EVALUATION CRITERIA**

**REF. NO.** MOALF&C/SDL/DLPR&R/EOI/04/2021-2022

**ASSIGNMENT:** Consultancy Services to provide Technical and Logistical Support to the Baseline Data Collection for Ward Level Livestock Sector Investments and Infrastructure in the Development of the Livestock Master Plan

**I. MANDATORY REQUIREMENTS**

1. Submission Letter of the expression of Interest for each assignment. All Expressions of interest **MUST** be delivered in written English language.
2. Eligibility and legal documents
  - i) Certificate of Registration/Incorporation
  - ii) CR12 and/or CR13
  - iii) Copies of identification documents - National Identification cards or Passports for all Directors
  - iv) Power of Attorney (must be authorized by all the parties if in the joint venture)
  - v) Agreement/ teaming agreement for sub consultants and JV( applicable to firm that opt JV)
  - vi) Valid Single Business Permit,
  - vii) Valid Tax compliance certificate.
3. Dully filled and signed Confidential Business Question (Form S33)
4. List of key experts and their qualifications as per TORs
5. All pages of the documents must properly be serialized/paginated.
6. Compliance with INVITATION A (5) of EOI

**Any consultant who does not meet the mandatory requirements shall not be shortlisted**

## II. SPECIFIC REQUIREMENTS

Item	Criteria	Points
For specific experience, evidence shall include successful experience in the execution of <b>assignments</b> of a similar nature and scope.		
<b>A.</b>	<b>General experience</b>	<b>30</b>
(i)	Firm experience -	10 Marks
(ii)	Proof of similar or relevant assignment	15 Marks
(iii)	Added advantage - (TOR E-3)	5 Mark
<b>B.</b>	<b>Consultants Qualifications</b>	<b>70</b>
(i)	Lead Consultant - Academic	20 Marks
(ii)	Lead Consultant - Experience	10 Marks
(iii)	Associate Consultant - Academic	15 Marks
(iv)	Associate Consultant - Experience	9 Marks
(v)	Added advantage (TOR E- 4i - 4iv) - 3 Marks each	16 Mark
	<b>Total Points</b>	<b>100</b>
	<b>Minimum points required to pass</b>	<b>70 points</b>

A consultant will be selected in accordance with Quality Cost Based Selection method (QCBS)