

## **MONITORING AND EVALUATION SPECIALIST ( 1 POST): JOB REF:EHC/1671/2022**

Kenya Livestock Commercialization Project (KeLCoP) is a six-year project that is jointly funded by the Government of Kenya (GOK) and the International Fund for Agricultural Development (IFAD) and beneficiary communities. The Financing Agreement entered into force on 5<sup>th</sup> March 2021. The completion date of the project shall be 31st March 2027 and the Financing Closing Date shall be 30th September 2027. The Project Goal is to Contribute to the Government's agriculture transformation Agenda of increasing rural small-scale farmers' incomes, food and nutrition security whereas the project development objective is to increase incomes of 110,000 poor livestock and pastoralist households, especially youth and women, in an environmentally friendly manner, in selected project areas of the 10 participating counties. The 10 participating counties are namely: Busia, Bungoma, Kakamega, Siaya, Nakuru, Trans Nzoia, Elgeyo Marakwet, Baringo Marsabit and Samburu.

The project is expected to directly benefit 110,000 households with a total number of 495,000 people. Of the total beneficiaries, direct women beneficiaries will be 54 per cent and 30 per cent will be youth beneficiaries. In addition, those specifically targeted for nutrition interventions will include 30 per cent of total households.

The State Department for Livestock wishes to recruit suitable candidates to fill the above position in Kenya Livestock Commercialisation Project (KeLCoP).

### **Job overview**

The Monitoring and Evaluation Specialist will be responsible for the establishment and operation of a sound monitoring system in line with the Projects objectives and approach. He/she will develop the projects M&E guidelines and indicators, prepare and compile AWPB, in collaboration with other PMCU and County staff, coordinate baseline surveys and special studies and prepare the progress report. The work station will be at PMCU Nakuru but he/she will be expected to travel extensively within the Project area, as may be required. He/she will sign a six (6) year Contract of Employment with the initial six months on probation. The contract will remain in force but renewable annually based on satisfactory annual performance.

#### **A. Duties and Responsibilities**

- i. Contributing to the preparation of the Project implementation and financial manuals.
- ii. Coordinate the development of the Project's M&E guidelines and indicators.
- iii. Compiling and distributing the Project's periodic progress reports.

- iv. Prepare AWPB, coordinate, organize, and facilitate AWPB workshops, Supervision mission, implementation support and Annual review workshops.
- v. Provide technical expertise for determining the specific information needs of IFAD, other development partners and implementers for proper reporting by the target groups.
- vi. In collaboration with the Counties and PMCU staff, coordinate the baseline surveys and special studies to incorporate in the Project's Monitoring and Evaluation (M&E) system.
- vii. Access the Project's staff training on M&E requirements and conduct short courses.
- viii. Developing and implementing KeLCoP learning system in consultation with the Knowledge Management Technical Assistant (KMTA).
- ix. Developing and implementing processes and guidelines to ensure that lessons learnt and good practices are systematically captured, shared with stakeholders and used to improve implementation.
- x. Supporting advocacy efforts through providing evidence of project impact gathered through the M&E system.
- xi. Coordinating surveys and case studies to assess achievements and outcomes of KeLCoP activities.
- xii. Forster partnerships for broader knowledge sharing and learning.
- xiii. Any other duty as may be assigned by the Project Coordinator.

**B. Academic qualifications and other requirements for the Position:**

**a) Minimum Requirements**

- i. Bachelor's degree in social sciences, Information Technology, Computer Science, Agricultural Economics, Livestock Economics or Project Planning and Management or any other related discipline.
- ii. A master's degree in social sciences, Information Technology, Computer Science, Agricultural Economics, Livestock Economics or Project Planning and Management, Monitoring and Evaluation or any other related discipline.

- iii. At least 10 years' experience working in the field of Monitoring and Evaluation, Knowledge Management and Project Planning, with at least 5 years' experience in donor funded Government projects.
- iv. Fluent in English (written and spoken);
- v. Must meet the requirements of chapter six (6) of the Constitution of Kenya, 2010

**b) Other requirements**

- i. Training and practical experience in application of Geographical Information Systems
- ii. Practical knowledge of Project cycle management, use of the log Frame and the result-based management.
- iii. Knowledge in development of performance management plans based on results-based work plan, activity & resource schedule as drawn from the objective hierarchy.
- iv. Have sound knowledge of participatory M&E approaches and techniques.
- v. Have sound knowledge in the development of performance indicators.
- vi. High level of Computer proficiency in Microsoft office suite;
- vii. Ability to work under pressure and meet strict deadlines and work with minimum supervision;
- viii. Ability to work and interact with people from diverse, professional, social and cultural backgrounds;
- ix. Good interpersonal and Communication skills, excellent planning, organizing and recordkeeping skills;
- x. Ability to work as a team player, self-motivated and creative thinker, good analytical skills and report writing and excellent coordination and negotiation skills;

**Method of Application:**

Candidates should submit their applications including scanned copies of academic and professional certificates, testimonials and updated detailed CV indicating current position, qualifications, Working experience, names of at least two (2) professional referees, remuneration and day time telephone number.

Applications clearly indicating job ref no. and position on the email subject should be emailed to [recruitment@eaglehr.co.ke](mailto:recruitment@eaglehr.co.ke)

Cover letter should be addressed to;

**The Chief Executive Officer, Eagle HR Consultants Ltd Western Heights, 10<sup>th</sup>  
Floor, Karuna Road, Westlands P.O Box 33929 - 00600.**

**Tel: +254 700 769 770  
Nairobi, KENYA**

Only applications submitted online via email will be considered and only shortlisted candidates will be contacted.

To reach on or before **2nd June, 2022 at 1700 hours** local time.