

THE COFFEE BILL, 2020

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THE COFFEE BILL, 2020

A Bill for

An Act of Parliament, to provide for the development, regulation and promotion of the coffee industry, to provide for establishment, powers and functions of the Coffee Board of Kenya, and for connected purposes

PART 1 - PRELIMINARY

Short title 1. This Act may be cited as the Coffee Act, 2020.

Interpretation 2. In this Act, unless the context otherwise requires—

“ad valorem levy” means a fee payable as a per centum of growers’ gross Coffee sales.

“auction” means the auction system under which coffee is offered for sale at the Nairobi Coffee Exchange;

“auction levy” means such fee per sixty kilogram bag of coffee sold at the Exchange as shall be determined by the cabinet secretary payable by growers to the Exchange

“Board” means the Coffee Board of Kenya established under section 3;

“buni” means coffee dried in the fruit or cherry but does not include hulled buni, also referred to as clean coffee, heavy buni or light buni;

“buyer” means an incorporated company licensed by the Board to buy clean coffee at the exchange for export, local sale or value addition or to import clean coffee for blending in Kenya;

"buyer's levy" means a fee payable as a per centum of proceeds from coffee exports.

"Cabinet Secretary" means the Cabinet Secretary for the time being responsible for agriculture.

"coffee miller" means any person who, every crop year, mills parchment coffee on wholesale basis for the purpose of providing service for profit;

"coffee plantation" means any large area of land or group of contiguous areas of land under the same management on which coffee is grown and produced for sale;

"coffee trade" means the business of dealing in the coffee as a commodity and includes associated processes such as milling, warehousing, selling, buying, roasting, grinding and packaging of roasted seed or ground coffee for reward or profit but does not include cultivation or production of coffee;

"coffee" means the plant botanically known as *Coffea* species (L.) and includes the fruit, whether on the plant or detached therefrom, the seed known as buni, parchment coffee, clean coffee, roasted seeds and ground coffee;

"co-operative society" means a co-operative society registered under the Co-operative Societies Act, Cap 490;

"crop year" means the period from 1st October to 30th September of the following year;

"dealer" means a person registered by a County Governments or the Board to trade in or deal with coffee as within the meaning of this Act;

“dealing in coffee” means acquiring, holding, selling, or exporting coffee for purposes of trade but does not include distributing or moving coffee from one area to another;

“Direct Settlement System”, DSS, means a receipts and disbursements facility provided by a commercial bank regulated as such under the Central Bank Act for the receipt from buyers of all proceeds from the purchase of coffee and from which all claims on the coffee so purchased, including payments to growers, marketing agents and millers, will be directly settled.

“grower” means any person who cultivates coffee in Kenya and may for purposes of licensing, include co-operative societies, unions, associations and estates;

“grower marketer” means a grower licensed by the Board to market clean coffee produced by such grower;

“grower miller” means a grower who mills own parchment or buni or its members’ coffee and includes an individual farmer, cooperative society, union, association, estate or any other legal entity;

“import levy” means a fee payable as a per centum of the value of imported coffee

“Institute” means the Coffee Research Institute established under Part III of this Act

“management agent” means any person registered by the Board, and appointed through a specific agreement by a grower as that grower’s agent for the management of such grower’s coffee farm or pulping station;

“marketing agent” means any person duly licensed by the Board

and appointed by the grower through agreement to market the grower's clean coffee;

"marketing of coffee" means the offering for sale of clean coffee by a marketing agent;

"miller agent" means a person who, for a fee, provides the services of secondary processing or milling of coffee and is contracted to act as a miller by a grower;

"miller's license" means a miller's license issued under Section 23;

"milling" means mechanical hulling or dehusking of coffee and includes grading of clean coffee;

"Nairobi Coffee Exchange" means the Nairobi Coffee Exchange established in Section at which Coffee is traded;

"packer" means any person who roasts and packs roasted seed or ground coffee into packets or containers intended for sale in the local or export market;

"person" includes a company or association or body of persons, whether incorporate or not;

"pulping station" means any coffee factory where coffee is pulped, fermented or otherwise treated for the preparation of parchment coffee which, may, for purposes of this Act be registered as a grower, estate or cooperative society under the Cooperative Societies Act acting singly or in a group of two or more;

"roaster "means a person, licensed by the Board to purchase clean coffee at the Nairobi Coffee Exchange or from the secondary market or a licensed grower marketer for local sale;

"sales catalogue" means a standard document prepared by a

marketing agent in consultation with the Nairobi Coffee Exchange and growers for sale of clean coffee at the exchange;

“secondary market” means a post-auction transaction of clean coffee between a licensed buyer or roaster and any other party for the purpose of local sale or export;

“secondary processing” means parchment de-husking, polishing, grading and packaging of clean coffee beans;

“Secretary” means the Corporation Secretary of the Board provided for under Section 14

“sell” includes offering coffee for sale but does not include sale of cherry, buni and parchment coffee;

“smallholder” means a grower cultivating coffee in a small parcel or in small parcels of land and who does not possess his own pulping station;

“warehouse” means a designated storage facility for coffee, specifically designed to guarantee the quality and safety of coffee;

“warehouseman” means any person who or which manages his or its own or a leased warehouse where coffee is handled and stored.

PART II - ESTABLISHMENT OF THE COFFEE BOARD AND THE COFFEE COUNCIL

Establishment of the Board 3. (1) There is established a board to be known as the Coffee Board of Kenya.

(2) The Board shall be a body corporate with perpetual succession and a common seal and shall, in its corporate

name, be capable of—

- (a) suing and being sued;
- (b) purchasing or otherwise acquiring, holding, charging or disposing of moveable and immovable property;
- (c) borrowing and lending money; and
- (d) doing or performing all such o
- (e) ther acts or things necessary for the proper performance of its functions under this Act as may be lawfully done or performed by a body corporate.

Composition
of the Board

4. (1) The Board shall consist of-

- (a) a chairman appointed by the President from amongst three (3) persons nominated by the Cabinet Secretary from (b) (c) and (d).
- (b) three members representing the cooperative societies where coffee is grown
- (c) two members, representing the plantation coffee growers of registered coffee estates' associations.
- (d) Two members representing coffee trade organizations registered under any written law to represent the members of the coffee trade;
- (e) the Principal Secretary in the Ministry for the time being responsible for agriculture or his representative;
- (f) the Principal Secretary responsible for the time being for finance;
- (g) the Principal Secretary in the Ministry responsible for co-operative development;

- (h) a representative from the Council of Governors (CoG) who should have relevant knowledge in the coffee subsector;
 - (i) the Managing Director appointed under section 11 who shall be an ex-officio member of the Board:
- (2) the Board may from time to time co opt professional experts in financial management, international commodity trade or in any other area they need support
- (3) A person shall be qualified for appointment under Sub-Sub section (1) (a) if that person;
 - (a) Is a citizen of Kenya;
 - (b) Meets the requirements of leadership and integrity outlined in Chapter 6 of the Constitution;
 - (c) Holds a degree from a university recognized in Kenya; and
 - (d) Has experience at least 15 years in the senior management in the private or the public sector.
- (4) The Chairman and other nominated members of the Board shall hold office for a term of three years but shall be eligible for re-appointment for one other term:
- (5) No person shall be nominated as a member of the Board unless they satisfy the requirements of Chapter Six of the Constitution of Kenya.
- (6) The Cabinet Secretary shall make rules for nomination of the members of the Board under (b)(c) and (d).

(7) The rules made under sub section (7) shall provide for mechanisms and criteria to ensure that not more than two thirds of members nominated are of the same gender.

Cessation of
membership
of Board

5. A member of the Board other than the Managing Director shall cease to be a member of the Board if that person—
- (a) resigns his office as such in writing to the Board;
 - (b) is absent from three consecutive meetings of the Board without prior notification to the chairman;
 - (c) is adjudged bankrupt;
 - (d) is incapacitated by prolonged physical or mental illness;
 - (e) ceases to represent the interest in respect of which he was appointed or nominated to the Board;
 - (f) is otherwise unable or unfit to discharge the functions of his office.
 - (g) contravenes the provisions of Chapter Six of the Constitution of Kenya.
 - (h) is convicted of a criminal offense

Replacement
of Board
member

6. If the office of a member of the Board becomes vacant, the Board shall notify the interested group or organization which nominated that member to the Board under section 3, which shall nominate a replacement.

Functions of
the Board

7. (1) The object and purpose for which the Board is established is to, in consultation with the county governments, promote competition in the coffee industry, production, processing and branding of Kenya coffee locally and internationally, and generally to regulate the coffee industry in the public interest.

(2) Without prejudice to the generality of subsection (1), the Board shall-

(a) participate in formulation of policies in the coffee industry;

(b) carry out registration of and regulate the operations of millers, marketing agents, buyers, roasters, packers, management agents and warehousemen;

(c) license millers, marketing agents, buyers, warehousemen and importers of value added coffee;

(d) Undertake capacity building, technology transfer and technical assistance to the counties on matters relating to coffee and provide advisory services related to coffee production, promotion, quality enhancement and compliance with standards and regulations;

(e) collect, collate and analyze data, maintain a database on coffee, and document and monitor coffee through registration of any person dealing with coffee under this Act;

(f) partner and collaborate with the Coffee Research Institute and other institutions of higher learning in determining the research agenda for the Coffee Industry;

- (g) represent the country in national and international fora on Coffee related matters;
- (h) Collaborate with national and international trade bodies on Coffee related matters;
- (i) establish standards on production, processing, transportation, packaging, blending, storage, preservation of Coffee and Coffee products;
- (j) conduct surveillance and enforce compliance to policies, Coffee standards, Coffee Act and any regulations made under the Act;
- (k) advise the Cabinet Secretary on levies, fees and import or export duties on coffee;
- (l) carry out market research and analysis and disseminate information on its findings to all stakeholders;
- (m) conduct local and international coffee market intelligence and promotional activities including the application of the Kenya Coffee Mark of Origin; and
- (n) carry out such other functions as may be assigned to it by this Act, and any written law while respecting the roles of the two levels of governments.

(2) The Board shall, subject to the directions of the Cabinet Secretary, be the agent of the Government in respect of all matters pertaining to international agreements made or to be

made in relation to coffee.

Powers of the
Board

8. The Board shall have all the powers necessary for the proper performance of its functions under this Act, including the power to—
- (a) impose a levy or levies upon growers, importers and buyers for the purposes of giving effect to the provisions of this Act;
 - (b) control, supervise and administer the assets of the Board in such manner and for such purpose as best promotes the purpose for which the Board was established;
 - (c) receive any grants, gifts, donations or endowments and make legitimate disbursements therefrom;
 - (d) determine the provisions to be made for capital and recurrent expenditure and for the reserves of the Board;
 - (e) lay down policy guidelines for the operations and management of all the funds collected by the Board;
 - (f) access all such relevant information as may be necessary for the efficient administration of the industry;
 - (g) enter into association with other bodies or organizations within or outside Kenya as the Board may consider desirable or appropriate in furtherance of the purpose for which the Board is established;
 - (h) open a banking account or banking accounts for the funds of the Board; and
 - (i) invest any funds of the Board not immediately required for its purposes.

Authority to

9. The Cabinet Secretary, after consultation with the Cabinet Secretary

raise or borrow money	responsible for finance, may authorize the Board to raise or borrow such sums of money to finance its operations as it may think fit and the Board may secure the repayment of such sums.
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Power to employ officers and servants	10. (1) The Board may appoint and employ, on such terms and conditions as it may from time to time determine, such officers and servants as it may consider necessary for the proper and efficient administration of the work of the Board.
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(2) At all-time the board must adhere to the principal of equity and fairness in both gender and the face of Kenya.

(3) In the exercise of its powers and in the performance of its functions
under this Act, the Board shall act in accordance with any general or
special directions as may be given to it by the Cabinet Secretary

Conduct of business of the Board	11. (1) The conduct and regulation of the business and affairs of the Board shall be as provided in the First Schedule .
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(2) without prejudice to (1) the Board may regulate its own procedure.

Managing Director	12. (1) There shall be a Managing Director and shall be competitively recruited and shall be appointed by the Cabinet Secretary from a shortlist of three names submitted by the Board.
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- (2) The Managing Director will be the chief executive and shall serve on such terms and conditions determined by the board by resolution thereof.

Qualifications of the Managing Director	<p>13. A person shall qualify to be appointed to the position of a Managing Director if such person;</p> <p>(a) holds at least a Masters Degree in Economics, Finance, Business Administration from a university recognized in Kenya.</p> <p>(b) has at least ten years' knowledge and experience in a relevant field;</p> <p>(c) has at least 5 years' experience in a position of senior management.</p> <p>(d) meets the requirements of Chapter Six of the Constitution'.</p>
Corporation Secretary	<p>14. (1) There shall be a Corporation Secretary who shall be the secretary to the Board;</p> <p>(2) The terms and conditions of service of the Corporation Secretary shall be determined by the Board</p>
Employment of agents of the Board	<p>15. The Board may appoint and employ, on such terms and conditions as it may determine, agents to carry out any of its functions under this Act.</p>
Delegation of powers of the Board	<p>16. The Board may, by resolution either generally or in any particular case delegate any of the powers conferred on it by this Act to any of its members, officers or servants or to any committee, whether constituted wholly of members of the Board or jointly with members of any body established in any other country and having</p>

responsibilities similar to those of the Board.

Remuneration 17. The Board shall pay to its members, such remuneration, fees or allowances for expenses as determined by the Cabinet Secretary on the advice of the Salaries and Remuneration Commission.

Personal
liability of
Board
members 18. No member of the Board shall be personally liable for any act or default of the Board done or omitted to be done in good faith and without negligence in the course of the operations of the Board;

Provided that in the conduct of the affairs of the Board, members of the Board shall exercise due prudence and diligence and shall be held jointly and severally responsible for any losses incurred due to any act done by them and which is contrary to this Act or the regulations of the Board or to the direction of any general meeting.

Staff of the
Board 19. The Board may appoint such officers and other staff as are necessary for the proper discharge of its functions under this Act, upon such terms and conditions of service as the Board may determine.

Personal
liability of
employees 20. An officer, employee or agent of the Board shall not be held personally liable to any action, claim or demand for a matter or thing done bona fide for the purpose of executing the functions, powers or duties of the Board.

Liability of the
board for
damages 21. Section 19 shall not relieve the Board of the liability to pay compensation to any person for any injury to him, his property or to any of his interests caused by the exercise of any power conferred by this Act or by the failure, whether wholly or partially, of any

works.

PART III: THE COFFEE RESEARCH INSTITUTE

Coffee
Research
Institute

22 (1) There is established an Institute to be known as the Kenya Coffee Research Institute.

(2) The Institute shall be a body corporate with perpetual succession and a common seal and shall, in its corporate name, be capable of—

- a) suing and being sued;
- b) purchasing or otherwise acquiring, holding, charging or disposing of moveable and immovable property;
- c) borrowing and lending money; and
- d) doing or performing all such other acts or things necessary for the proper performance of its functions under this Act as may be lawfully done or performed by a body corporate.

Status and
funding of the
Institute

23(1) The Coffee Research Institute shall be autonomous in its operations, implementation of its programs and the allocation and management of its resources.

(2) The annual programmes and budget of the institute shall be

approved by the Council of the Coffee Research Institute created under section 27.

(3) The Council may co-opt additional experts, one international and one national, to strengthen its research capabilities and enhance the Institute's scientific visibility.

Functions of
the Coffee
Research
Institute

24. The Coffee Research Institute shall be:

- (1) the lead agency in coffee breeding; in the developing a climate resilient coffee crop and in leading the scientific effort to strengthen Kenya coffee's resistance to diseases and pests;
- (2) the custodian of the Kenyan Coffee Genome and the primary instrument for making modern genomics resources available to researchers working across the coffee production chain.
- (3) Be lead agency in provision of knowledge and advisory services to farmers and coffee value chain actors on soil quality, testing and mapping of coffee varieties to ecological zones.
- (4) the premier national and regional institute in research into and development of new coffee varieties and improvement of existing varieties;
- (5) to facilitate the use of improved production and processing technologies and to establish adequate feedback systems from coffee farmers and

processors in order to achieve the highest possible quality of coffee in Kenya;

- (6) the principal platform for providing in an accessible form timely and usable form scientific information and advisory services to actors in the whole coffee production chain through field visits, radio programmes, demonstration farms, publications and modern technology tools such as social media.

Operations of
the Institute

25. For the purpose of carrying out its functions under subsection (1), the Coffee Research Institute shall—

- (a) organise, design and carry out on-station and on-farm research in accordance with the policies and priorities determined by Institute's Research Council;
- (b) identify research needs and constraints in the uptake of research information and knowledge and to prepare short and long-term research programmes to meet those needs and overcome the constraints;
- (c) collaborate with the extension and education services and other organisations, agencies and institutions including schools, technical institutions and universities, public or private, to disseminate research results;
- (d) establish and maintain regular contact with other regional and international coffee research institutes to ensure the rapid introduction, evaluation and use of improved technology of potential benefit to Kenya;
- (e) promote stakeholder responsive as well as demand-driven

participatory research.

Council of the Coffee Research Institute	<p>26(1) The management of Coffee Research Institute shall vest in the Council of the Coffee Research Institute which shall comprise of seven competitively recruited multi-disciplinary experts knowledgeable on matters of coffee appointed on the principle of diversity and subject to the rule that no more than two thirds of them may be from one gender.</p> <p>(2) Members of the Council shall serve for a maximum of two five-year terms.</p> <p>(3) The Council shall competitively recruit and appoint as staff such number of persons with such knowledge, experience and technical and scientific criteria as it shall consider necessary for the performance of the functions of the Coffee Research Institute.</p> <p>(4) The staff of the Coffee Research Institute shall be appointed on such terms and conditions as the Council with approval of the Cabinet Secretary shall set.</p> <p>(5) The Coffee Board of Kenya shall be responsible for the nomination of candidates for appointment to the Council of the Coffee Research Institute.</p> <p>(6) Members of the Council shall be appointed by the Cabinet Secretary from a short-list of 10 submitted by the Coffee Board under sub-section (4).</p>
Role of the Council	<p>27. The Council of the Coffee Research Insitute shall provide managerial and intellectual leadership to the Coffee Research Institute and in that role shall—</p> <p>(a) identify the strategic and policy issues related to coffee</p>

research and develop the Institute's research program infrastructure;

- (b) oversee the implementation of policies and programs of the Coffee Research Institute and regularly conduct performance reviews;
- (c) advice the the management on on-going programs and projects and make recommendations on any needed improvements;
- (d) make recommendations on mechanisms for partnering and integrating research programs and for the adoption of research findings within the coffee sub-sector;
- (e) identify areas of strategic investment and collaboration with other research institutes, research centres, organisations or individuals undertaking coffee research;
- (f) annually review the operations, administrative organisation and budgets of the Coffee research institute in relation to the programs and initiatives undertaken by the Institute.

Director General of the Institute	28(1) There shall be Office of the Director General, a competitively recruited chief executive of the Coffee Research Institute nominated by the Council of the Coffee Research Institute and appointed by the Cabinet Secretary.
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(2) The Director General shall, subject to the directions of the Council, be responsible for the day to day management of the Coffee Research Institute.

PART IV - ROLE OF COUNTY GOVERNMENTS

- Role of county level of governments
- 29 (1) Pursuant to the Fourth schedule of the Constitution, the County Governments shall implement the national government policies to the extent that the policies relate to the County and in particular shall be responsible for-
- (a) development of coffee grown within the county;
 - (b) development and regulation of coffee marketing within the county;
 - (c) registration of nursery operators, coffee growers and pulping station licence holders;
 - (d) issuance of coffee movement permits;
 - (e) issuance of pulping station, warehousing and coffee roasting licences;
 - (f) offering and coordination of extension services on coffee production and primary processing;
 - (g) inspection of nurseries, pulping stations, roasters and warehouses located within their respective counties;
 - (h) enforcement of county and national legislation on coffee, industry code of practice and other industry standards;
 - (i) in collaboration with law enforcement agencies, enforcement of regulations and enhancement of security of coffee in the county;
 - (j) enforcement of policies and guidelines on corporate governance in coffee growers' institutions; and
 - (k) monitoring and report of incidences of pests and disease outbreaks and taking appropriate action in collaboration with the Board and other relevant government agencies.

(2) the county governments shall consult and cooperate with the Board in the development, promotion and regulation of the coffee industry in accordance with Article 6 (2) of the Constitution,

(3) The County may, in accordance with regulations made under this Act and subject to any other law, put in place programmes for ensuring the provision of the following incentives and facilities to growers:

- (a) affordable farm-inputs including quality seeds, planting materials and market linkage;
- (b) technical support including research and extension services;
- (c) infrastructural support including physical infrastructure development, financial and market information;

(4) In execution of the roles provided for in sub-section (1), the county governments may establish a County Coffee Committee to provide technical guidance in coffee matters.

PART V– LICENSING POVISIONS

Licenses
issued by the
Board

30. (1) The following licences shall be issued by the Board;

- (a) a coffee buyer's licence, authorizing the holder to—
 - (i) buy or deal in clean coffee produced in Kenya or to import clean coffee from outside Kenya, and to process, in Kenya for local sale or export, coffee of any country of origin; and
 - (ii) deal in roasting, blending and packaging coffee for the local market or for export;

- (b) a commercial coffee miller's licence authorizing the holder to conduct the business of milling;
- (c) a grower miller's license, authorizing the grower to mill and market his own coffee
- (d) a marketing agent's licence, authorizing the holder to conduct the business of marketing coffee;
- (e) a grower marketer's license authorizing the holder to market coffee from his own farm;
- (f) a warehouseman's licence, authorizing the holder to conduct the business of warehousing coffee;
- (g) Independent cupping laboratory license, authorizing the holder to offer coffee quality analysis services
- (h) Coffee management agency certificate authorizing the holder to offer management services to coffee farmers; and
- (i) a coffee roaster's licence authorizing the holder to buy, roast or grind and package clean coffee for local sale or export and for importing clean coffee for value addition either for local sale or for export

Licenses
issued by
county

Governments

31. The following licences shall be issued by the respective County Government;

- (a) pulping station licence authorizing the holder to operate a pulping station and may undertake hulling;

- (b) a warehouse licence authorizing the holder to warehouse coffee;

Application for
renewal of
dealer's
licence

32. An application for the renewal of a licence shall be made to the Board not later than the first day of the month of September in which the current licence is due to expire:

Provided that a late application may be made upon payment of an additional late application fee of ten per cent (10%) of the ordinarily applicable fee.

Licensing
provisions

33. (1) The Board shall not issue a licence under this Act unless an applicant has met the requirements prescribed in the Regulations under this Act.

(2) Every licence shall specify the location or premises upon which the business specified in the licence may be carried on.

(3) Licences issued under this section as specified shall remain in force until the 30th of September next following the date of issue, unless earlier cancelled.

(4) There shall be payable for the issue of licences such fees as the Cabinet Secretary, may prescribe in regulations.

(5) The Board shall, at least fifteen days before granting a licence under this Act, give notice of the proposed grant in the Gazette and invite comments and objections, if any, framed in such form as the Board may determine.

(6) The Board may, after considering the objections, if any, made under this section, grant the licence applied for, subject to such

terms and conditions as may be specified therein.

(7) A licence issued under this section shall not be transferable.

Suspension
and revocation

34. The Board or the County Government issuing a license, as the case may be, may suspend or revoke a license, if the holder of the license has breached the conditions any of the provisions of this Act or the conditions of the license as may be prescribed in the Regulations under this Act.

Prohibition of
certain acts
without a
licence

35. (1) No person shall buy, sell, mill, warehouse, export or otherwise deal in or transact any business in coffee unless he is a holder of a current licence issued by the Board or the county government for that purpose;

(2) This section shall not apply to—

- (a) any person who purchases coffee for consumption or for planting on his land;
- (b) any grower who mills coffee produced by such grower;

(3) Any person who contravenes the provisions of subsection (1) or acts in contravention of the conditions of any licence granted thereunder commits an offence and is liable to a fine of five hundred thousand shillings or to imprisonment for a term of two years or to both.

(4) Where a person is convicted of an offence under this section, the court may order that any licence issued to such person be suspended for the subsequent coffee year or for such period as the Cabinet Secretary may, by regulations, determine.

PART VI: REGISTRATION PROVISIONS

Registration
by the Board,

36. (1) A person shall not conduct any coffee business unless that person is registered by the Board in accordance with this Act.

(2) The Board shall register all warehousemen, warehouses, coffee millers, coffee buyers, roasters, brokers, grower marketers, marketing agents, importers, coffee bags suppliers, coffee liquorers and certification companies,

(3) The Board shall issue a certificate of registration upon registration of the applicants in (1) above

(4) No fee shall be charged in respect of any registration or certificate of registration made or issued under this section.

(5) Registration of the players under this Part shall only be done once.

(6) The Board shall maintain an up-to date register of all registered players, and share the register with the respective county government

(7) All registered players shall complete and submit to the Board, monthly and/or annual returns as shall be specified in regulations under this Act

(8) A person who contravenes any provision of this Section commits an offence and shall on conviction be liable to imprisonment for term not exceeding three years or to a fine not exceeding five million shillings or to both

Registration of
Co-operative
Societies

37 (1) A smallholder coffee grower may register with the co-operative society, association or company to which he delivers coffee.

(2) Every Coffee factory may, by resolution of its members in the Annual General Meeting, apply for registration as a cooperative society under the Co-operative Societies' Act.

(3) Every producer cooperative society, association or company in (1) above, coffee plantation and nursery operator shall register with the County government by supplying such particulars as shall be prescribed in Regulations under this Act.

(4) Where a person starts growing coffee at any time after the commencement of this Act, such person shall, within six months register with;

(a) a co-operative society, association or company in accordance with sub-section (1) if such a person is a small scale grower, or

(b) his respective County Government in accordance with sub-section (2) if such a person is a plantation grower or a cooperative society.

(5) The co-operative society, association, company and the county government shall each maintain a register for the purpose of this Part and shall record therein the particulars supplied in accordance with this section.

(6) The county government shall share the data so captured in this section with the Board on annual basis

(7) Where a co-operative society, association, company or the county government has reasonable cause to believe that a person whose particulars are recorded has ceased to be a grower, it may, after giving that person written notification by registered post of its intention to do so, remove the name of such person from the register.

(8) The registers referred to in subsection (5) shall be prima facie proof of the fact that a person is a registered coffee grower and a co-operative society shall furnish the county government with particulars of all registered coffee growers in such manner as the county government may prescribe.

Notification after planting, uprooting coffee or change of	38 (1) For purposes of keeping of accurate and reliable statistics, any person intending to uproot coffee shall notify the co-operative society, in the case of a smallholder, and the county government in the case of a plantation grower.
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details of farm or Estate.	(2) Any change in the particulars supplied by a grower for purposes of registration in accordance with subsections (1) shall be notified to the County government or the co-operative society, association or company in writing.
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(3) Data on area of coffee planted or uprooted within a county shall be maintained by the respective County Government.

Registration of distinguishing marks	39 (1) A County Government may, in consultation with the Board register distinguishing mark of a grower as prescribed in the regulations under this Act.
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(2) No person offering for sale or exporting coffee shall use any

distinguishing mark to market and identify it as coffee grown by him or by a member of a co- operative society to which such member belongs unless the mark is registered as the distinguishing mark of such person or such society by the Board in a register to be kept for that purpose.

(3)Any person who contravenes this section commits an offence.

PART VII – PRODUCTION AND PROCESSING

Coffee Industry Standards and Code of Practice. 40. All the coffee produced and processed in the country shall conform to the Kenya Coffee Production Standards as prescribed under section 37(3) of this act.

Certification of Kenyan coffee 41. The Board shall register and monitor the certification schemes for compliance with protocols for Kenyan coffee in accordance with the international market requirements.

Branding and geographical indications 42. The Board shall promote and register all coffees produced in Kenya in accordance with geographical or regional markers styled as 'Authentic Mark of Origin.'

Coffee development 43 (1) The Cabinet Secretary may, on the advice of the Board, make policies and take steps to ensure that coffee farmers receive appropriate technologies, credit, farm inputs and marketing.

(2) The Board shall conduct training programs aimed at strengthening the capacities of county officers in terms of knowledge and skills in coffee production, processing technologies and marketing for different types of coffee.

(3) The Board shall, in consultation with the relevant standards bodies, coffee stakeholders, county governments and research institutions, develop the Kenya Coffee Production Standards and formulate therefrom a binding Code of Good Coffee Practice.

(4) Where a farmer has entered into an agreement with an organization representing the interest of such farmer, the Board and every dealer in coffee shall respect and enable the carrying out of the terms of such agreement, including the remission to such organization of any contributions that may, pursuant to such agreement, be deductible from the farmer.

Primary
processing of
coffee

44 (1) The primary processing of coffee shall conform to the following;

(a) be carried out at a pulping station or by a grower's co-operative society or other association of growers under a pulping station licence.

(b) The pulping station licence may include authority to undertake hulling of own parchment or buni.

(c) The huller shall be registered with the County Government and such registration information shared with the Board.

(2) The licence holder shall allow free access to the processing premises by inspectors authorized by the respective licensing authorities for inspection visits to ensure compliance with this Act.

(3) The licence holder shall submit returns on the coffee received and processed to the board and the relevant county government.

Appointment

45 (1) Coffee milling shall only be conducted at premises that are

of Millers

specified under the license issued by the Board.

(2) All coffee millers shall comply with the requirements stipulated in the license and the Regulations under this Act.

(3) Every coffee factory shall, by annual resolution of its members in Annual General Meeting, designate a registered miller for its parchment coffee.

(4) The manager of every coffee factory shall, within two months of the end of the crop year, call a meeting of outgrowers to choose the registered miller referred to in clause (4) from amongst at least three millers invited to make representations to the outgrowers.

(5) Each registered miller participating in the meeting to choose a miller shall make all disclosures necessary to enable farmers make an informed decision, that is to say, disclosures as to milling costs, handling and storage charges, other fees and charges and milling losses as a percentage of coffee delivered for milling.

(6) In the absence of a compelling case made in writing and ratified by the members of a coffee factory, milling losses shall be capped at eighteen percent of coffee milled.

(7) Every resolution made under this section, including a resolution on milling losses above eighteen percent of coffee milled shall, within fourteen days, be filed with the Board and copied to the relevant department of the County government and to the Commissioner of Cooperatives.

(8) For the better carrying out of the provisions of this section, the Cabinet Secretary may by regulations, prescribe the manner for the

appointment and remuneration of millers and for composition and attendance at the annual general meetings at which such millers are appointed.

Milling terms and conditions 46 (1) Every contract for milling of coffee under this act shall make full disclosures of all the expenses associated with milling and itemize the costs of the milling, that is to say, the actual cost of milling, the cost of handling, sorting, grading, packaging and warehousing, which shall in any case not exceed Four Thousand shillings per tonne of coffee milled or such other fee as the Cabinet Secretary may, by regulations prescribe.

(2) All milling shall be done in the presence of the manager from the coffee factory of the coffee being milled.

(3) Every miller to whom coffee is sent for milling, and every grower who mills any coffee, shall, within forty-eight hours of the coffee being milled send to—

(a) grower and a copy to the Board, the relevant county government and the commissioner of co-operatives, a milling statement of the coffee milled;

(b) the marketing agent, a milling statement of the coffee milled and a sample of 200 grams of each grade of the milled coffee.

(4) Every milling statement shall furnish the details of costs, yield and losses of the milling process itemizing actual milling loss, output per grade, milling charges, fees and any other matter prescribed in the regulations.

(5) Any person who contravenes the provisions of this part commits an offence.

PART VIII- COFFEE TRADING AND MARKETING

Coffee trading 47 (1) Kenya Coffee shall be offered for sale through auction or direct sale.

(2) All direct coffee sales shall be subject to price competition at the Coffee Exchange whereby the direct sale price shall serve as the reserve price.

(3) In the event the coffee referred to in subsection 2 fetches a higher price at the Coffee Exchange than the direct sale price, the prospective direct sale buyer shall be offered the right of first refusal to buy the coffee at the Coffee Exchange price.

Provided that if the prospective direct sales buyer refuses to buy the coffee at the Coffee Exchange price, the coffee shall be sold to the person who makes the best offer above the reserve price at the Coffee Exchange.

(4) Where coffee is sold by auction;

- (a) A commercial marketing agent, a grower marketer or a grower miller licensed by the Board may offer coffee for sale at the Nairobi Coffee Exchange.
- (b) A buyer licensed by the Board shall trade at the Coffee Exchange in accordance with this Act and any other laws that may govern the Exchange.
- (c) Coffee trade shall be conducted at the Nairobi Coffee Exchange in accordance with the Coffee Trading Regulations made under this Act.
- (d) Only coffee grown and produced in Kenya shall be

traded at the Nairobi Coffee Exchange.

(5) The Cabinet Secretary shall make rules for the conduct of direct sales of coffee.

Establishment of the Nairobi Coffee

48 (1) There is established the Nairobi Coffee Exchange for the purpose of conducting coffee auctions.

Exchange

(2) The Nairobi Coffee Exchange shall be a body corporate, limited by guarantee and registered under the Companies Act 2015;

(3) The operations of the company shall be prescribed in Regulations under this Act.

(4) The functions of the Exchange shall be to;

(a) manage the trading floor, central sample room and the information registry.

(b) maintain records relating to coffee sales, coffee samples and sweepings,

(c) avail sales catalogues to interested parties, and;

(d) any other function as may be prescribed by the Cabinet Secretary

(5) The Exchange may, subject to conditions established by law, trade in other commodities.

(6) The funds of the Exchange shall consist of –

(a) Auction levy;

(b) Registration fees payable by commercial marketing

agents and coffee buyers

(c) Government Grants and donations made to the Exchange.

(d) any interest from fixed deposits

(e) monies from a source approved by the Exchange;

(f) sample fee

(7) The Cabinet Secretary shall make regulations to provide for the management of the NCE and the development of the Trading Rules

Funding for the Coffee Exchange 49. (1) The Coffee Exchange shall be a not-for-profit- organization whose operations shall be funded by charges, fees and levies on auction activities or by official grants or appropriations by Parliament.

(2) Any residual revenues shall be invested to improve the operations of the Exchange and, where necessary, to widen the coverage of the Exchange to include other agricultural commodities.

Operations of the Exchange 50(1) The Exchange shall operate transparently and consistently with the principles of a fair and competitive market within the meaning of the laws for time being governing competition in Kenya.

(2) In order to give effect to sub-section (1) coffee sellers, buyers, agents, traders and other players in the coffee market shall be established, formed and organized in a manner avoids anti-competitive practices, that is to say dominance, insider trading and restrictive practices.

(3) Parallel directorships and cross ownership of shares in commercial milling companies; marketing agencies; coffee brokerages and coffee buying companies is prohibited.

Anti- 51 (1) For the avoidance of doubt and for the purposes of this Act, an

- competitive
acts
- anti-competitive conduct shall mean any act, conduct, practice or behavior by the Coffee Exchange organizer or any other licensee operating at the Exchange, individually or in concert that directly or indirectly impedes, frustrates, undermines, or reduces competition at the Coffee Exchange.
- (2) For the purpose of sub-section (1), anti-competitive conduct shall include but is not limited to margin squeeze, market sharing, transfer pricing, abuse of dominance, preferential contracts that give advantageous terms to affiliates and partners relative to competitors, imposition of unfair purchase or selling conditions or other, predatory practices, application of dissimilar conditions to equivalent transactions with other trading parties and other conduct that undermine competitive operations of the exchange.
- (3) The provisions of this part as relates to the Coffee Exchange shall prevail anything in any other law to the contrary notwithstanding.
- (4) The Board may, on a finding that a licensee is in breach of the provisions of this Part suspend such licensee from the Exchange for a term not exceeding 6 months.
- (5) A licensee who is in subsequent breach of these provisions commits an offence and is liable on conviction to a fine of two million shillings in addition to having their licence cancelled or suspended for such term as the Cabinet Secretary may, by regulations prescribe.
- (6) The penalties prescribed under this act are without prejudice to other legal sanctions that may be prescribed in the Competition Act.
- (7) The cabinet secretary may make regulations for the implementation of this section.

Classification of coffee 52(1) Where a sample of coffee has been sent to a marketing agent such the agent shall draw a sample of the coffee for the purpose of grading the coffee shall within seven days notify the grower to whom the coffee belongs of the classification of the coffee.

(2) Any grower who is aggrieved by classification of his coffee under subsection (1) may, within fourteen days of the notification, appeal against such classification to the Board.

Conduct of coffee Marketing 53(1) No person, other than a grower, grower marketer, grower miller shall conduct the business of marketing coffee unless that person—

(a) has produced to the Board, and the Board has registered in favor of that person a bank guarantee worth between one million United States dollars and twelve million United States dollars, or one and a half times the Free on Board (F.O.B.) value of the coffee transacted on in each particular case less the transaction cost, whichever is the higher and he or she is licensed and registered as a coffee marketing agent by the Board.

(b) Where the grower is a co-operative society, co-operative union, growers' association, plantation grower or grower miller marketing the grower's own coffee, such grower shall not be required to furnish a bank guarantee;

(c) A grower may enter into a contract with a marketing agent in a manner as prescribed in the regulations under this Act.

(2) Subject to the provisions of this Act, a marketing agent shall market all coffee which has been classified by him on terms

agreed between the grower or the grower in consultation with his financier and the marketing agent.

- (3) Every marketing agent shall offer coffee for sale at the auction through a catalogue detailing the quantities of the sellable lots.
- (4) Coffee noted prices shall be disclosed at the end of the auction to enable the preparation of transaction listing of the market report.

Payments for 54(1) Only licensed coffee buyers shall trade at the Nairobi Coffee
Coffee sold. Exchange.

(2) All payments for coffee whether through direct sales or at the Coffee Exchange shall be made through the Direct Settlement System, DSS, within seven days of purchase.

(3) A buyer who defaults to remit payments to the DSS within seven days to the for the bided coffee at the auction shall meet the difference of the value of coffee when such coffee is re-offered at the auction and fails to realize the original bid value by the buyer.

(4) All payments to farmers for coffee sold and for services rendered for such coffee whether by millers, marketing agents, warehousemen, auction organisers, coffee societies and factories shall be paid into their individual accounts from the Direct Settlement System.

(5) Every coffee factory shall receive direct payment for its operations and is prohibited from receiving money on behalf of coffee farmers.

(6) Payments to factories or societies from the Direct Settlement

System for operations and maintenance shall be five percent of the value of coffee sold less the milling, warehousing and marketing costs or the actual cost of running a factory or society over the previous crop year, whichever is lower.

(6) Any discrepancies between the payout to the factory or society and the actual cost under subsection 3 shall be reimbursed in the next crop year.

(7) In order to facilitate direct payment but subject to the privacy guarantees of the Constitution each Coffee Factory shall maintain and regularly update its members records, that is to say, their names and Identity Card numbers and details of bank accounts.

(8) Every coffee factory shall furnish the marketing agent with bank details or mobile wallets of its individual famers and a payment schedule.

(5) The Cabinet Secretary shall make regulations for the management and operations of the Direct Settlement System.

Coffee Roaster 55 (1) A licensed coffee roaster or grower marketer shall be allowed to purchase clean coffee from the Exchange or the secondary market for local sale.

(2) A roaster shall not be allowed to offer clean coffee for sale to a buyer for export.

Restriction on
purchase and
sale of coffee 56(1) Subject to the provisions of this Act—

 (a) no person shall purchase coffee from any grower;
 (b) no person, other than a grower miller shall market clean coffee at the Exchange unless he is a holder of a marketing

agent's licence and he is appointed so to do by a grower through a specific agreement.

(2) Any person who contravenes the provisions of this section or acts in contravention of the conditions of any written authority or licence granted thereunder commits an offence and shall be liable, if convicted, to a fine of not less than five hundred thousand shillings or to imprisonment for a term of two years or to both.

(3) The Cabinet Secretary may cancel the licence of any marketing agent convicted of an offence under this section.

Export and
import of
coffee.

57(1) A person shall not export coffee or cause any coffee to be exported unless a phytosanitary certificate has been issued for the consignment by the Kenya Plant Health Inspectorate Service.

(2) The Board shall authorize all coffee exports through issuance of the coffee buyer's licence, notification and registration of direct sales contracts, certificates of origin and certificates of quality.

(3) The Board shall authorize coffee imports through issuance of import permits or a buyer's licence.

Provided that clean coffee imports shall be accompanied by the certificate of origin and a phytosanitary certificate issued by the country of origin.

Promotion of
Coffee

58 (1) The Cabinet Secretary shall in accordance with regulations made under this Act and in consultation with the Board, put in place programmes for the establishment of Special Economic Zones in the coffee sub-sector.

(2) The Board may co-ordinate coffee stakeholders, including County Governments, growers and buyers at national and international events for the purpose of promoting Kenya coffee.

(3) A County Government in the coffee growing areas may, separately or in unison with the Board, support coffee growers' participation in local and international coffee promotion and marketing events.

No loans by
millers and
marketing
agents

59 (1) It shall be illegal for coffee millers and marketing agents to lend to farmers at interest howsoever such lending is described.

(2) A miller or marketing agent who violates subsection (1) commits an offence.

(3) Any Miller or marketing convicted of an offence under sub-section (2) shall have their licence revoked or suspended for such duration as the Cabinet secretary may, by regulations, determine.

No Loans
against
growers assets

60 (1) Coffee grower's assets held in trust by coffee factories and societies such as land, machinery, equipment, coffee cherry and parchment shall not be used as collateral for loans.

(2) Any factory or society that violates sub-section 1 commits an offence and any loans borrowed in breach of this provision shall be statutorily converted into personal loans of the officials of the offending

factory or society.

PART IX- QUALITY ASSUARANCE

- Quality, safety and health control measures.
- 61 (1) The Board shall ensure quality control of Kenyan coffee in accordance with prescriptions in Regulations under this Act
- (2) The Board shall, in collaboration with county governments, enforce coffee industry standards along the value chain.
- (3) The Board may, in consultation with an accredited institutions of higher learning and industry stakeholders, develop training curricula, conduct examinations and provide for certification of coffee liquorers, cuppers, roasters and other technical professionals in coffee.
- (4) The Board may sample coffee at any stage from factories to mills, warehouses, roasting facilities, export consignments and coffee exchange to ascertain pesticide and mycotic residue levels and ensure compliance with the maximum permissible residue levels at Kenya's coffee market destinations whether these are local and international.
- (5) The Board shall receive samples from marketing agents for purposes of quality analysis, archiving and arbitration. The sample weight shall be 250 grams of clean coffee per lot.
- (6) Coffee produced locally or imported into the country shall comply with the prevailing—
- (a) quality standards as set under section 37(3) of this

act.

(b) safety and health standards as set by the body for the time being responsible for public health;

(c) environmental impact standards as defined by the body for the time being responsible for environmental matters.

(7) Any coffee imported into the country that does not conform to the Kenya Coffee Standard shall be destroyed by order of court obtained in proceedings instituted by the Board with due notice to the importer, and the import permit of the owner may be cancelled

PART X- FINANCIAL PROVISIONS

62 (1) The funds of the Board shall comprise—

Funds of the
Board

(a) monies appropriated by the National Assembly for the purposes of the Board;

(b) all monies received in respect of the levies;

(c) any monies that accrue to or vest in the Board in the course of the exercise of its powers or the performance of its functions under this Act; and

(d) all monies from any other source provided for, including donations or loans.

(2) The Cabinet Secretary may, in consultation with the Board, by order in the Gazette, impose the following levies;

(a) 2% *Ad valorem* of the gross sales of all clean coffee to be remitted to Coffee Research Institute to support coffee

research.

(b) 4% coffee import levy of the custom value of the imported coffee to be remitted by coffee dealers to the Board to used for coffee promotion.

(c) 2% buyers' levy based on export value to be remitted by coffee buyers to the Board to support the coffee industry and apportioned as follows;

- (i) 1% to the Board for regulatory and coffee promotion purposes.
- (ii) 1% to the coffee growing County Governments for coffee development.

(3) Every marketing agent appointed under the provisions of this Act shall, within seven days from the date the sale proceeds are received from the dealers, remit the amount specified in subsection 2(a) and (b) to the Board and the Institute respectively.

(4) All moneys due on account of a grower's ad valorem levy shall be a debt due to the Board or the Foundation, as the case may be, from the grower concerned or his marketing agent.

(5) Any person who contravenes the provisions of subsection (2) commits an offence and is liable on conviction to a fine of fifty thousand shillings or imprisonment for six months or to both, and the amount due shall be recoverable with interest at prevailing market rates.

63. The financial year of the Board shall be the period of twelve months ending on the 30th June of every year.

Financial Year
of the Board

Annual
estimates.

64 (1) Before the commencement of each financial year, the Board shall prepare estimates of revenue and expenditure of the Board for that financial year.

(2) The annual estimates shall make provision for all the expenditure of the Board for the year and in particular, shall provide for—

- (a) the payment of salaries, allowances and other charges in respect of the staff of the Board;
- (b) the payment of pensions, gratuities and other charges in respect of retirement benefits which are payable out of the funds of the Board;
- (c) the proper maintenance of the buildings and grounds of the Board;
- (d) the acquisition, maintenance, repair and replacement of the equipment and other movable property of the Board;
- (e) the creation of such reserve funds to meet future or contingent liabilities in respect of retirement benefits, insurance or replacement of buildings or equipment, or in respect of such other matters as the Board may deem appropriate.

(3) The annual estimates shall be approved by the Board before the commencement of the financial year to which they relate and once approved, the sum provided in the estimates shall not be increased without the prior consent of the Board.

PART XI- AUDIT AND REPORT

Accounts and
audit

65(1) The Board shall maintain proper books and records of accounts of all the income, expenditure, assets and liabilities of the Board.

2) Not more than four months from the end of the financial year, the Board shall submit to the Auditor General or to an auditor appointed under subsection (3), the accounts of the Board together with—

(a) a statement of the income and expenditure of the Board during that year; and

(b) a statement of the assets and liabilities of the Board on the last day of that year.

(3) The accounts of the Board shall be audited by the Auditor General or by an auditor appointed by the Board with the written approval of the Auditor General.

(4) The appointment of an auditor under subsection (3) shall not be terminated without the prior written consent of the Auditor General.

(5) The Auditor General may give general or specific directions to an auditor appointed under subsection (3) and the auditor shall comply with such directions.

(6) An auditor appointed under subsection (3) shall report directly to the Auditor General on any matter relating to the directions given under subsection (5).

(7) Within six months of the end of each financial year, the auditor General shall report on the examination and audit of the accounts of the Board to the Cabinet Secretary and where an auditor has been appointed under subsection (3), such auditor shall submit a copy of the report to the Auditor General.

(8) The fee payable to an auditor, appointed under subsection (3) shall be determined and paid by the Board.

(9) Nothing in this Act shall be construed as prohibiting the Auditor General from carrying out, at any other time other than the end of the financial year, an inspection of the records and accounts of the Board.

(10) The Auditor General may, under subsection 9, transmit to the Cabinet Secretary any special report on any matters incidental to his power under this Act and section 19(3) and (4) of the Exchequer and Audit Act (Cap. 412) shall, with necessary modifications, apply to any report made under this section.

Annual report. 66 (1) The Board shall, within six months of the end of each financial year, prepare and submit to the Cabinet Secretary a report of the operations of the Board for the previous year.

(2) The Cabinet Secretary shall lay the audit report and the report under subsection (1) before the National Assembly within three months of the day the Assembly next sits after the receipt of the report.

PART XII – GENERAL PROVISIONS

Appeals 67. (1) Any person aggrieved by the refusal of the Board to issue any licence or registration certificate, or by any decision of the Board may, within thirty days such decision appeal to the Cabinet Secretary.

(2) Any person aggrieved by the refusal of a County Government to issue any licence or registration certificate, or by any decision of the county government may within thirty days after such decision appeal to the County Executive Member responsible for agriculture

Dispute
resolution 68(1) There is established a committee to be known as the Coffee Dispute Resolution Committee to arbitrate disputes between parties

acting under this Act.

(2) The Cabinet Secretary may prescribe in Regulations under this Act, the membership and rules of procedure for the Committee.

Service of
notices

69. Where any notice is required under this Act to be served on any person, such service may be effected either personally on such person, by registered post or courier services; and, where the person to be served is a body corporate or a co-operative society or other body of persons, the service may be effected by serving it personally on any secretary, director or other officer of such body, or by leaving or sending it by registered post or courier services to the address of such body or, where there is no registered office, at any place where it carries on business.

Offences by
corporations,
co-operative
societies, etc.

70(1) Where any offence under this Act or under any Rules made thereunder is committed by a company or other body corporate, or by any co-operative society, association or body of persons, every person responsible for the management of the affairs or activities of such body shall be guilty of that offence and shall be liable to be punished unless it is proved that the person was not aware that the offence was being committed or that the person took all reasonable steps to prevent its commission.

General
penalty

71(1) Any person guilty of an offence under this Act for which no penalty is provided shall be liable to a fine not exceeding five hundred thousand shillings or to imprisonment for a term not exceeding six months, or to both such fine and imprisonment.

(2) Where the person convicted under this part is also a licence holder under this act, the Cabinet Secretary may, in addition, cancel such person's licence.

Regulations 72. (1) The Cabinet Secretary may, after consultation with the Board, make Regulations prescribing anything which by this Act is required to be prescribed, and generally for the better carrying out of the provisions of this Act.

(2) Without prejudice to the generality of the powers conferred by subsection (1) Regulations may provide for all or any of the following matters—

(a) the nomination the members of the Board, who are required by this Act to be nominated to represent respective coffee regions, interests and the manner in which the lists of nominees shall be published;

(b) prescribing the manner in which persons to represent growers shall be nominated;

(c) the manner of registration and licensing or de-registration of buyers, packers, marketing agents, millers, growers and any other persons dealing in coffee;

(d) the rules and regulations of trading in coffee at the Nairobi Coffee Exchange and direct sales and other matters relating to the sale of coffee;

(e) prescribing the forms and manner of application for licensing and registration.

(f) prescribing the forms of any certificates to be issued under this Act;

(g) prescribing the returns, and the forms thereof, to be made by persons holding licenses under this act;

(h) prescribing the manner in which coffee may be traded and stored, and regulating the bulking and packing of parchment coffee, clean coffee, roasted beans and ground coffee with a view to maintaining or enhancing the quality of coffee;

(i) prescribing the forms of registers required by this Act to be kept, and the matters to be entered therein;

(j) regulating the milling and offering for sale of coffee by the millers and marketing agents respectively, including accountability and sale of coffee sweepings and monitoring milling losses;

(k) prescribing the services which the millers and marketing agents may render to growers for payment, and the charges to be made for such services;

(l) providing for the submission of returns to the Board by coffee dealers, and marketing agents on any matter relevant to their roles under the act;

(m) prescribing the forms and procedure for appeals under this Act;

(n) providing for the manner of grading and classification of coffee under this Act;

(o) prescribing the fees, which may be charged for anything done under this Act;

(p) for capping of costs charged to growers by service providers along the value chain; and

(q) without prejudice to any provision in this section, prescribing anything, which under this Act may be prescribed.

PART XIII: CONSEQUENTIAL AMENDMENTS

Amendment
of the First
Schedule to
No. 13 of 2013

73. The Agriculture and Food Authority Act, 2013 is amended in the First Schedule by deleting paragraph IV

Amendment
of the First
Schedule to
No. 16 of 2013

74. The Crops Act, 2013 is amended in Part I of the First Schedule by deleting the words "coffee.....*coffea spp*

PART XIV – SAVING AND TRANSITIONAL PROVISIONS

Rights and
obligations

75 (1) In this Act;

"appointed day" means the day the Act comes into operation;

(2) Notwithstanding the provisions of any other law, all rights, obligations, liabilities and contracts relating to coffee which immediately before the commencement of this Act were vested in or imposed on Agriculture and Food Authority with respect to

coffee, shall from the commencement of this Act be deemed to be the rights, obligations, liabilities and contracts of the Board.

Transfer of
staff

76. (1) A person who, was an officer or member of staff of the former Coffee Board of Kenya, immediately before the commencement of the Agriculture and Food Authority Act, 2013 not being under notice of dismissal or resignation or retirement, shall upon commencement of this Act and subject to subsection (2), become an officer or member of staff of the Board on their current or improved terms and conditions of Service.

(2) The members of staff referred to under subsection (2) shall be subjected to an internal vetting process.

(3) The staff pensions or provident fund of the AFA- Coffee Directorate shall on the appointed day vest in the Board

Assets and
liabilities

77. All funds, assets, and other property, moveable and immovable which have been acquired after commencement of the Crops Act, 2013 and Agriculture and Food Authority Act, 2013 relating to coffee and were vested on Agriculture and Food Authority shall, by virtue of this paragraph, vest in the Board.

Reference to
the Board

78. 'All funds, assets, and other property, moveable and immovable which have been acquired after commencement of the Crops Act, 2013 and Agriculture and Food Authority Act, 2013 relating to coffee and were vested on Agriculture and Food Authority shall, by virtue of this paragraph, vest in the Board'

Previous
authorizations

79 (1) Any reference to the Agriculture and Food Authority in any written law or in any contract, document or instrument of whatever nature in relation to coffee, shall on the commencement of this Act, be

read and construed as a reference to the Board.

(2) All directions, orders and authorizations given, or licences or permits issued, or registrations made by the Agriculture and Food Authority in relation to coffee, and subsisting or valid immediately before the appointed day, shall be deemed to have been given or made by the Board as the case may be, under this Act.

Pending
proceedings
and claims

80. All legal proceedings and claims pending in respect of actions and activities to which this Act apply shall be continued or enforced by or against the Board in the same manner as they would have been continued or enforced by or against the Agriculture and Food Authority had this Act not been enacted.

Licences under
pre-existing
law

81. All licences issued under any law relating to coffee shall lapse ninety days after the coming into force of this act.

FIRST SCHEDULE- CONDUCT OF BUSINESS AND AFFAIRS OF THE BOARD

Meetings

1. (1) The Board shall meet not less than four times in every financial year
and not more than four months shall elapse between the date of one
meeting and the date of the next meeting.
- (2) Notwithstanding the provisions of subparagraph (1), the Chairperson
may, and upon request in writing by at least five members shall,
convene a special meeting of the Board at any time for the transaction
of the business of the Board.
- (3) Unless three quarters of the total members of the Board otherwise
agree, at least fourteen days' written notice of every meeting of the
Board shall be given to every member of the Board.
- (4) The quorum for the conduct of the business of the Board shall be
seven members.
- (1) The Chairperson shall preside at every meeting of the Board at which he is present but in his absence, the vice-Chairperson shall preside and shall, with respect to that meeting and the business transacted thereat, have all the powers of the Chairperson.

- (2) In the event of the absence of both the Chairperson and the vice-Chairperson, the members present shall elect one of their number to preside, who shall, with respect to that meeting and the business transacted thereat, have all the powers of the Chairperson.
- (3) Unless a unanimous decision is reached, a decision on any matter before the Board shall be by a majority of the votes of the members present and voting and in the case of an equality of votes, the Chairperson or the vice-Chairperson or the person presiding shall have a casting vote.
- (4) Subject to paragraph (4), no proceeding of the Board shall be invalid by reason only of a vacancy among the members thereof.
- (5) Subject to the provisions of this Schedule, the Board may determine its own procedure and the procedure for any committee of the Board and for the attendance of other persons at its meetings and may make standing orders in respect thereof.

Disclosure
of interest

2. (1) If a member is directly or indirectly interested in any contract,
- proposed contract or other matter before the Board and is present at a
- meeting of the Board at which the contract, proposed contract or other

matter is the subject of consideration, he shall, at the meeting and as

soon as reasonably practicable after the commencement thereof,

disclose the fact and shall not take part in the consideration or discussion of, or vote on, any questions with respect to the contract or

other matter, or be counted in the quorum of the meeting during consideration of the matter.

(2) A disclosure of interest made under this paragraph shall be recorded

in the minutes of the meeting at which it is made.

Common
seal

3. The affixing of the common seal of the Board shall be authenticated by the signature of the Chairperson and the Chief Executive Officer and any document not required by law to be made under seal and all decisions of the Board may be authenticated by the signatures of the Chairperson and the Chief Executive Officer:

Provided that the Board shall, in the absence of either the Chairperson or the Chief Executive Officer in any particular matter, nominate one member to authenticate the seal of the Board on behalf of either the Chairperson or the Chief Executive Officer.

4. Any contract or instrument which, if entered into or executed by a person not being a body corporate, would not require to be under seal, may be entered into or executed on

behalf of the Board by any person generally or specially authorized by the Board for that purpose.

**THE SECOND SHEDULE- THE CONDUCT OF BUSINESS AND
AFFAIRS OF THE COFFEE COUNCIL.**

Meetings

1.(1) The Council shall meet not less than four times in every financial year and not more than four months shall elapse between the date of one meeting and the date of the next meeting.

(2) Notwithstanding the provisions of subparagraph (1), the Chairperson may, and upon request in writing by at least five members shall, convene a special meeting of the Council at any time for the transaction of the business of the Council.

(3) Unless three quarters of the total members of the Council otherwise agree, at least fourteen days' written notice of every meeting of the Council shall be given to every member of the Council.

(4)The quorum for the conduct of the business of the Council shall be seven members.

(5)The Chairperson shall preside at every meeting of the Council at which he is present but in his absence, the vice-Chairperson shall preside and shall, with respect to that meeting and the business transacted thereat, have all the powers of the Chairperson.

(6) In the event of the absence of both the Chairperson and the vice-Chairperson, the members present shall elect one of their number to preside, who shall, with respect to that meeting and the business transacted thereat, have all the powers of the Chairperson.

(7) Unless a unanimous decision is reached, a decision on any matter before the Council shall be by a majority of the votes of the members present and voting and in the case of an equality of votes, the Chairperson or the vice-Chairperson or the person presiding shall have a casting vote.

(8) Subject to paragraph (4), no proceeding of the Council shall be invalid by reason only of a vacancy among the members thereof.

(9) Subject to the provisions of this Schedule, the Council may determine its own procedure and the procedure for any committee of the Council and for the attendance of other persons at its meetings and may make standing orders in respect thereof.

(10) The Council shall keep Minutes of its proceedings and decisions.

disclosure of
interest

2.(1) If a member is directly or indirectly interested in any contract, proposed contract or other matter before the Council and is present at a meeting of the Council at which the contract, proposed contract or other matter is the subject of consideration, he shall, at the meeting and as soon as reasonably practicable after the commencement thereof, disclose the fact

and shall not take part in the consideration or discussion of, or vote on, any questions with respect to the contract or other matter, or be counted in the quorum of the meeting during consideration of the matter.

(2) A disclosure of interest made under subsection (1) shall be recorded in the minutes of the meeting at which it is made.