



MINISTRY OF AGRICULTURE AND LIVESTOCK DEVELOPMENT
STATE DEPARTMENT FOR AGRICULTURE
Office of the Principal Secretary

Telephone: 2718870/9
Fax: 2711149
cdarprincipalsecretary@gmail.com
When replying please quote;

KILIMO HOUSE
CATHEDRAROAD
P. O. BOX 30028
NAIROBI

Our Ref: MOALD/NAVCDP/ProcuGen/9/Vol. I (152)

11th April, 2025

AESA East Africa Limited
P. O. Box 2486-00606 Nairobi
Citadel Building, Mutithi road
Tel +254791398633
Info.aesaea@aesagroup.eu

A2F Consulting LLC
6100 Executive Blvd, suite 630 Rockville, MD 20852 USA
Tel +13018007661
info@a2f-c.com

Agri & Cooperative Training and Consultancy Services Ltd (ATC)
P. O. Box 465-00502 Karen, Nairobi
Tel +254720652314
Info@atc.co.ke

GOPA AFC GmbH
Baunscheidtstr.17. D-53113 Boon, Germany
Tel +49-228-923940-00
info@gopaafc.de

MicroSave Consulting Limited (MSC)
P.O. Box 76436-00508 Yaya, Nairobi.
Landmark Plaza, 5th floor
Argwins Kodhek Road
Tel +254-20-2724801/2724806
info@microsave.net

Re: Addendum No.1: Clarifications on the Request for Proposal Ref No. KE-MOALF-420467-CS-QCBS: Consulting Services for the Savings and Credit Cooperatives (SACCOs) Strengthening for Business Acceleration.

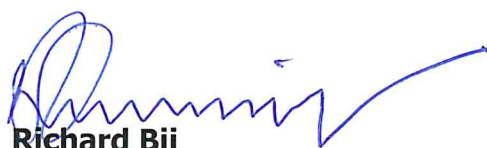
In response to the clarifications sought, the employer wishes to clarify on the issues raised as follows: -

S/No.	Clarification requested	Response
1	ITC 2.4 states that "in some cases, the client may provide office space and other facilities". We would like to know whether an office space would be provided, or we have to budget for our own office space..	<i>Currently the client will not be able to provide for office space</i>
2	Under task 3.2: It states that capacity building for 500 ToTs will be performed; however, under section 5 (Deliverables and timelines for submission) of the ToR, S/No. 4 indicates that the capacities of 550 ToTs will be built. Can you please clarify this?	To retain the Target of 550 CPCU/County /National technical Team Implementers (TOTs) under the deliverable
3	Under task 3.3: It states that capacity building for 4,500 SACCO management team will be undertaken. We, however, note that in the ToR, 450 SACCOs are supported by the project. Please confirm whether indeed 4,500 SACCO management teams are going to be trained or it is rather 450 SACCO management team.	The target is atleast 10 members of the SACCOs ie $450 \times 10 = 4,500$
4	Under section 5 (Deliverables and timelines for submission) of the ToR, S/No. 5, it takes a target of 15,000 SACCO board members/book keepers to receive capacity building. Please clarify whether indeed the target is 15,000 board members/book keepers or it is rather 4,500 as expressed under task 3.3 or it is rather 450 as it corresponds to the total number of SACCOs supported by the project.	Target 4,500 board members /bookkeepers
5	Could you kindly provide the full meaning of the list of abbreviations used in the ToR?	Some abbreviation not defined a) FLID :Farm Led Irrigation Development b) TIMPs : Technology-Intensive Management Practices. c) MFIs,:Micro Finance Institutions d) CPCU:County project Coordinating Units

6	In how many counties is the project being implemented? Under Section I. 'Project Background', the ToR states 34 counties and then in Section 4. 'Duration of Assignment' and in Annex I, the ToR states 33 counties.	This project will be implemented in 33 counties as per the list provided annex 1
7	Which are the "450 existing/registered agricultural-based ward SACCOs" that the project is targeting?	The client will provide the list of 450 SACCOs to the successful bidder Some of them may be among the SASRA LICENCED SACCO'S.....but majority are newly registered.
8	Will the trainer of trainers (TOTs) be selected from the staff of sample project SACCOs or from a broader list of business development service providers in each of the counties?	TOT will be selected from project implementing team and from State Department for Cooperatives.
9	What are the existing coordination mechanisms for managing communication with the SACCOs? What is the level of involvement of SASRA and/or KUSCCO?	Communication will be restricted to authorised person from the SACCO management/contact person details including email address and Tel no will be provided SASRA and/or KUSCCO? - only involved for consultation on SACCOs governance and compliance
10	What are the institutional arrangements or tools by the project to ensure the sustainability of the project outcomes/capacity building?	To be established by the bidder in the final report
11	Is it possible to share lessons learned and constraints from previous capacity building trainings for SACCOs?	To be shared to successful bidder at entry meetings

NOTE:

1. Other terms and condition of request for proposal remain the same.
2. This addendum is part of the part of request for proposal document.
3. The addendum can also be downloaded from kilimo website: www.kilimo.go.ke
4. The proposal submission date has been extended 23rd April, 2025 at 11.00 am



Richard Bii

FOR: PRINCIPAL SECRETARY

