

MINISTRY OF AGRICULTURE AND LIVESTOCK DEVELOPMENT
STATE DEPARTMENT FOR AGRICULTURE

INTEGRATED NATURAL RESOURCES MANAGEMENT PROGRAMME (INReMP)

REQUEST FOR EXPRESSIONS OF INTEREST (REOI)
(CONSULTING FIRMS)

Country:	Kenya
Name of the Programme:	Integrated Natural Resources Management Programme (INReMP)
Assignment Title:	REOI for Consultancy Services to Undertake Baseline Studies on the Status of Deforestation, Wetlands, Riparian Ecosystems, Groundwater Potential under the Integrated Natural Resources Management Programme (INReMP)
Reference No.	KEN-200003938-0011-CS-QCBS
Date:	6/10/2026

1. The Government of Kenya (GoK) through the National Treasury received financing from the International Fund for Agricultural Development (IFAD) towards the cost of the Integrated Natural Resources Management Programme (INReMP) (**"the client"** or **"procuring entity"**), and intends to apply a part of the proceeds for the procurement of consulting services, for which this REOI is issued.

The use of any IFAD financing shall be subject to IFAD's approval, pursuant to the terms and conditions of the financing agreement, as well as IFAD's rules, policies and procedures. IFAD and its officials, agents and employees shall be held harmless from and against all suits, proceedings, claims, demands, losses and liability of any kind or nature brought by any party in connection with Integrated Natural Resources Management Programme (INReMP) under the State Department for Agriculture.

2. The use of any IFAD financing shall be subject to IFAD's approval, pursuant to the terms and conditions of the financing agreement, as well as IFAD's rules, policies and procedures. IFAD and its officials, agents and employees shall be held harmless from and against all suits, proceedings, claims, demands, losses and liability of any kind or nature brought by any party in connection with INReMP.

3. The consulting services (**"the services"**) includes undertaking Baseline Studies on the Status of Deforestation, Wetlands, Riparian Ecosystem, Groundwater Potential under the Integrated Natural Resources Management Programme (INReMP). The consulting firm shall undertake an integrated multidisciplinary assignment combining baseline assessments, geospatial analysis, field verification, spatial database development and preparation of a Natural Resources Monitoring Framework for the INReMP area for a period of 120 days.

4. This request for expressions of interest (REOI) follows the General Procurement Notice that appeared on the IFAD website on 16th March 2026, Ministry of Agriculture and Livestock Development website and The Star Newspaper (MyGov publication) on 21st April 2026.

5. The INReMP (**"the client"**) now invites eligible consulting firms (**"consultants"**) to indicate their interest in providing the services. Interested consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the services. Interested firms should fill the template for expressions of interest and submit found at the following link www.kilimo.go.ke and www.treasury.go.ke and send it to the address indicated below.

6. The attention of interested consultants is drawn to IFAD's Anti-Money Laundering and Countering the Financing of Terrorism Policy and the Revised IFAD Policy on Preventing Fraud and Corruption in its Activities and Operations. The latter sets forth IFAD's provisions on prohibited practices. IFAD further strives to ensure a safe working environment free of harassment, including sexual harassment, and free of sexual exploitation and abuse (SEA) in its activities and operations as detailed in its IFAD Policy to Preventing and Responding to Sexual Harassment, Sexual Exploitation and Abuse. By entering in this document, you certify to have read, understood, and agreed to be bound by the Privacy Policy of IFAD.

7. The consultant shall not have any actual, potential or reasonably perceived conflict of interest. A consultant with an actual, potential or reasonably perceived conflict of interest shall be disqualified unless otherwise explicitly approved by the Fund. A consultant including their respective personnel and affiliates are considered to have a conflict of interest if they a) have a relationship that provides them with undue or undisclosed information about or influence over the selection process and the execution of the contract, b) participate in more than one EOI under this procurement action, c) have a business or family relationship with a member of the Purchaser's board of directors or its personnel, the Fund or its personnel, or any other individual that was, has been or might reasonably be directly or indirectly involved in any part of (i) the preparation of this REOI, (ii) the shortlisting or selection process for this procurement, or (iii) execution of the contract. The consultant has an ongoing obligation to disclose any situation of actual, potential or reasonably perceived conflict of interest during preparation of the EOI, the selection process or the contract execution. Failure to properly disclose any of said situations may lead to appropriate actions, including the disqualification of the consultant, the termination of the contract and any other as appropriate under the IFAD Policy on Preventing Fraud and Corruption in its Projects and Operations.

8. The following conflict of interest rules shall apply with respect to recruitment of government/client staff within the consultant's proposed team:

- No member of the client's board of directors or current employees of the client (whether part time, or full time, paid or unpaid, in leave status, etc.) shall be proposed or work as, or on behalf of, any consultant.
- Except as provided in sub-clause 8.6(d), no current employees of the government shall work as consultants or as personnel under their own ministries, departments or agencies.
- Recruiting former client or government employees to perform services for their former ministries, departments or agencies is acceptable provided no conflict of interest exists.
- If a consultant proposes any government employee as personnel in their technical proposal, such personnel must have written certification from the government confirming that: (i) they will be on leave without pay from the time of their official proposal submission and will remain on leave without pay until the end of their assignment with the consultant and they are allowed to work full-time outside of their previous official position; or (ii) they will resign or retire from government employment on or prior to the contract award date. Under no circumstances shall any individuals described in (i) and (ii) be responsible for approving the implementation of this contract. Such certification shall be provided to the client by the consultant as part of its technical proposal.
- In the case where a consultant seeks to engage the services of any person falling under ITC sub-clauses 8.6(a) – 8.6(d), who may have left the client within a period of less than twelve (12) months of the date of this RFP, it must obtain a written "no-objection" from the client for the inclusion of such a person, prior to the consultant's submission of its proposal.

9. A consultant will be selected in accordance with the **Quality Cost Based Selection (QCBS) method** set out in IFAD's project procurement handbook that can be accessed via the IFAD website at www.ifad.org/project-procurement.

10. The shortlisting criteria are summarized below; The detailed evaluation criteria shall be in the EOI document under **Annex 2**:

- Valid Tax compliance certificate (TCC) from Kenya Revenue Authority (KRA) for those domiciled and registered in Kenya. Foreign bidders shall submit a valid tax clearance/compliance certificate or equivalent document issued by the relevant tax authority in the bidder's country of registration or operation, demonstrating compliance with applicable tax obligations.
- Business Registration / Certificate of incorporation (evidence that the firm has been legally constituted and in continuous operation for at least ten (10) years)
- Valid trading license/Business permit
- CR12 for limited companies, detailing the list of Directors and shareholding & copies of Identification Cards (ID) for Directors
- Duly completed and signed Form EOI-1 (EOI Submission Form), Form EOI-2 (Organization of the Consultant) and Form EOI-3 (Experience of the Consultant).

11. Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications.

12. Key Experts are not required at this Expression of Interest stage. Curricula Vitae shall not be submitted with the EOI.

13. Any request for clarification on this REOI should be sent via e-mail to the address no later than Tuesday, 13th October, at 11.00 A.M East African Time. The client will provide responses to all clarification requests by than Thursday, **16th October, 2026 at 11.00 A.M East African Time**

14. Submission Procedure: Please submit your expression of interest using the forms provided for this purpose. Your EOIs should comprise one (1) original copy of each EOI form annexed to this document. EOIs shall be submitted to the address below no later than **Thursday, 22nd October, 2026 at 11.00 A.M East African Time**. EOIs may be submitted either (i) in hard copy, in a sealed envelope clearly marked with the procurement reference number and the title of the assignment, delivered to the address below; or (ii) electronically by e-mail to inremp@kilimo.go.ke. Electronic submissions shall consist of a single, searchable and password-free PDF file not exceeding twenty (20) megabytes, with the e-mail subject line quoting the procurement reference number and the title of the assignment. Where the file exceeds twenty (20) megabytes, the EOI may be transmitted in clearly labelled parts (for example, "Part 1 of 2"). The date and time of receipt recorded by the client's e-mail server shall be conclusive for electronic submissions. The client accepts no responsibility for EOIs that are not received by the deadline for any reason, including failure, delay or corruption of electronic transmission. EOIs received after the deadline shall be rejected.

Integrated Natural Resources Management Programme (INReMP)
Programme Coordination and Management Unit, (PCMU)
Attn: National Programme Coordinator
P.O. Box 40-30100 Eldoret City, Kenya
AMS Building Eldoret Opposite University of Eldoret
Eldoret-Ziwa Road
Opposite the University of Eldoret
Eldoret, Kenya
E-mail: inremp@kilimo.go.ke

15. Bidding documents can be obtained electronically by interested Bidders free of charge from the State Department website: www.kilimo.go.ke or www.tenders.go.ke. The Bidders who download the tender document from the website shall forward their particulars immediately to inremp@kilimo.go.ke for records and any further tender clarifications and addenda.

16. Completed REOI documents Clearly marked **"REOI for Consultancy Services to Undertake Baseline Studies on the Status of Deforestation, Wetlands, Riparian Ecosystem, Groundwater Potential under the Integrated Natural Resources Management Programme (INReMP)"** must be delivered and deposited in the **Tender Box at the Ground floor, AMS Building Eldoret Opposite University of Eldoret, Eldoret - Ziwa Road**, to the address below not later than **11:00 a.m. East African Time** on Thursday, **22nd October, 2026** to:

National Programme Coordinator
Programme Coordination and Management Unit, (PCMU)
Integrated Natural Resources Management Programme (INReMP)
P.O. Box 40-30100 Eldoret City, Kenya
AMS Building Eldoret Opposite University of Eldoret
Eldoret-Ziwa Road
Opposite the University of Eldoret
Eldoret, Kenya
E-mail: inremp@kilimo.go.ke

17. A tender package or container that cannot fit in the tender box shall be received and registered in the tender register situated at the National Programme Coordinator's Office on the Ground Floor, **AMS Building Eldoret Opposite University of Eldoret, Eldoret - Ziwa Road**, on or before the closing time of **Thursday, 22nd October, 2026 at 11.00 A.M. East African Time**.

18. Bidders should be aware that late bids **SHALL** be rejected and returned unopened to the bidder.

19. REOI's will be opened immediately after the deadline date and time specified above or any deadline date and time specified later. REOIs will be publicly opened in the presence of the bidders designated representatives who choose to attend in the **First-Floor Boardroom, AMS Building Eldoret, Opposite University of Eldoret, Eldoret - Ziwa Road**.

20. Please note that electronic bids **SHALL** be accepted. The submission should be clearly labelled with the tender reference and submitted to: inremp@kilimo.go.ke as detailed in the bidding document. The submission should be done on or before **Thursday, 22nd October, 2026 at 11.00 A.M East African Time**