



INTEGRATED NATURAL RESOURCES MANAGEMENT PROGRAMME (INReMP)

Date: 09/10/2026

CLARIFICATION ON THE REOI FOR CONSULTANCY SERVICES TO UNDERTAKE BASELINE STUDIES ON THE STATUS OF DEFORESTATION, WETLANDS, RIPARIAN ECOSYSTEMS AND GROUNDWATER POTENTIAL

The Programme acknowledges receipt of the request for clarification from two prospective bidders regarding the Request for Expressions of Interest (REOI) for the consultancy services to undertake baseline studies on the status of deforestation, wetlands, riparian ecosystems and groundwater potential under INReMP. The clarifications below are provided to promote a common understanding of the REOI requirements and ensure that all interested consultants prepare and submit their Expressions of Interest (EOIs) in accordance with the stated eligibility requirements, evaluation criteria and submission procedures. All other provisions of the REOI remain unchanged unless expressly amended through a formal addendum issued by the Programme.

CLARIFICATIONS

Issue	Clarification Requested	Response
1	In the case of a Joint Venture/consortium, please confirm whether the requirement for at least ten (10) years of continuous operation in the provision of professional consulting services must be independently satisfied by every JV member, by the Lead Member only, or by the consortium collectively.	The ten (10) year continuous-operation requirement is a minimum eligibility requirement. For a joint venture/consortium, it shall be satisfied by the Lead Member demonstrating provision of professional consulting services for at least ten years. Years of operation of different firms will not be combined. Every other JV member shall nonetheless submit evidence that it is a legally constituted firm.
2	Please confirm that, where an EOI is submitted by a JV/consortium, the qualifying completed assignments of the respective JV/consortium members may be aggregated for purposes of assessing General Experience, Specific Experience and Organizational and Technical Capacity under Annex 2.	Consultants may associate with other firms to enhance their qualifications. The experience and capacity of the Lead Consultant, JV members and associated firms declared in Forms EOI-2 and EOI-3 will be considered together under criteria A, B and C of Annex 2. Each assignment in Form EOI-3 must clearly name the member that was legally contracted for it and describe the services that member actually provided. The EOI must clearly state whether each association is a joint venture or a sub-consultancy. Consultants should note that, if shortlisted, the composition of the association may not be changed without the Client's prior written approval.
3	Where a completed assignment demonstrably covers more than one of the Specific Experience categories in Annex 2, please confirm whether the same assignment may be cited as qualifying evidence under each relevant category, provided that the scope and services performed are clearly demonstrated in Form EOI-3.	A single completed assignment may be cited under more than one Specific Experience category in Annex 2, Section B, if the Form EOI-3 entry clearly shows the scope and services that meet each category claimed. The assignment will be credited only for the categories its documented services support, and only the services relevant to that category will be assessed under it. To help evaluation, consultants are encouraged to state against each Form EOI-3 entry which category(ies) (B (i)–B(vi)) it is submitted for.
4	The REOI refers to assignments completed "within the last five years" and also specifies assignments completed "on or after 1 September 2021". Please confirm that 1 September 2021 is the applicable cut-off date for evaluation purposes.	For Specific Experience (Annex 2, Section B, Items i–vi) and for development-partner experience (Annex 2, Item A(iii)), only assignments completed on or after 1 September 2021 will be considered. The completion date (month/year) must be shown in Form EOI-3. For General Experience under Annex 2, Item A(i), the minimum of five (5) completed assignments may come from the last ten (10) years, i.e. assignments completed on or after 1 September 2016.

5	For foreign JV/consortium members, please clarify the acceptable equivalent documentation for the Valid Trading License / Business Permit and the CR12/Directors' identification/shareholding requirements, including whether equivalent official corporate-registry documents issued in the firm's country of registration will be acceptable.	Foreign JV/consortium members not registered in Kenya may submit equivalent official documents from their country of registration as follows: - In place of the KRA Tax Compliance Certificate: a current tax compliance or tax good-standing certificate issued by the tax authority; - In place of the Valid Trading License / Business Permit: a license or permit to practice where the law of that country requires one or, where it does not, a current certificate of good standing from the corporate registry; - In place of the CR12: an official, recent extract or certified equivalent from the corporate registry of the that country showing the firm's directors and shareholding; and - In place of directors' identification cards: copies of the directors' passports. Documents not in English must have a certified English translation. A firm registered outside Kenya that is selected for award shall comply with all applicable registration and tax requirements under the laws of Kenya before contract signature.
6	Please confirm whether the maximum of 10 pages for Form EOI-2 and 20 pages for Form EOI-3 apply to the consolidated consortium submission as a whole, or separately to each participating JV/associated firm.	The page limits apply to the consolidated EOI as a whole: a maximum of 10 pages for Form EOI-2 and 20 pages for Form EOI-3, covering the lead firm and all associated/JV firms together. The documents required under Annex 2, Preliminary Mandatory Requirements (a) to (d), and the JV agreement or letter of intent to associate, do not count towards the page limits.
7	Please clarify whether the provision concerning participation in more than one EOI under this procurement action applies to JV members, associated firms and subconsultants, in addition to the Lead Consultant submitting the EOI.	Under paragraph 7(b) of the REOI, a consultant, including its personnel and affiliates, is considered to have a conflict of interest if it participates in more than one EOI under this procurement action. This applies to every firm named in an EOI, whether as Lead Consultant, JV member, associated firm or sub-consultant, and to that firm's affiliates. Each EOI in which such a firm appears is liable to disqualification under paragraph 7 of the REOI.
8	We note that the submission deadline is set for Thursday, 22nd October 2026 at 11.00 A.M. East African Time, and that the Client's responses to clarifications are scheduled for Friday, 16th October 2026, leaving only six calendar days before the deadline. ... we kindly request an extension of the submission deadline by seven (7) days, to Thursday, 29th October 2026 at 11.00 A.M. East African Time.	The request is noted. However, the submission deadline remains Thursday, 22 nd October 2026 at 11.00 A.M. East African Time and all other terms of the REOI remain unchanged. Any changes will be issued to all interested consultants as an addendum.

12	Please confirm that no key-expert CVs and no financial/price proposal are required at this EOI/shortlisting stage, and that pricing will only be requested from shortlisted consultants at the RFP stage.	(i) Key experts are not required at the EOI stage. CVs shall not be submitted, and no points are awarded for key experts. Evaluation is based only on the qualifications and experience of the firm under Annex 2. (ii) No financial/price proposal is required at the EOI stage. Under the QCBS method, only shortlisted consultants will receive the detailed TORs and be asked to submit detailed technical and financial proposals at the RFP stage.
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National Programme Coordinator
For: Principal Secretary